ADMINISTRATIVE ORDER OF THE CHIEF ADMINISTRATIVE JUDGE OF THE COURTS

Pursuant to the authority vested in me, with regard to implementation of the statewide

Emergency Rental Assistance Program in response to the COVID-19 public health emergency, I

hereby direct that, effective immediately, petitioners with pending eviction proceedings who

have either (1) been notified of a pending application for emergency rental assistance by

respondent-tenant, (2) applied for emergency rental assistance on behalf of respondent-tenant

and the application is pending, or (3) received emergency rental assistance on behalf of

respondent-tenant, shall submit notice, in the form attached as Exhibit 1, to the court where such

eviction proceeding is pending.

This order shall take effect immediately and shall remain in effect for such time as

federal and state emergency rental assistance programs in response to the COVID-19 pandemic

remain in effect.

Dated: August 13, 2021

AO/244/21

Exhibit 1



PETITIONER NOTICE OF PENDING OR COMPLETED RENTAL ASSISTANCE APPLICATION

COUR	T: Ca	ase Caption:dex No:
		RAP Application No.
		requiring submission to the court of notice of application ance on behalf of respondent-tenant, notice is hereby plies below):
	Received notification of a pendi respondent-tenant.	ng application for emergency rental assistance by
	Applied for emergency rental assistance on behalf of respondent-tenant and the application is pending.	
	amount of	stance on behalf of respondent-tenant issued in the for unpaid rent during the period of time between
	Signature Petitioner or Petitioner's Attorne	Date
	Print Name	