

**AFFIDAVIT OF SERVICE OF PAPERS
AFTER COMMENCEMENT OF LITIGATION**

_____ vs. _____ [Index No. ____/____]

STATE OF NEW YORK, COUNTY OF _____ ss.: **[COUNTY WHERE SIGNED]**

_____ being duly sworn says: I am not a party to the action, am over 18 years of age and reside at _____ . On _____, 200_, I served a true copy of the following papers, _____ which are attached to this affidavit, in the following manner: **[CHECK ONE]**

_____ By personally delivering the papers to: **[PERSON SERVED]**

PERSONAL _____ at **[ADDRESS]** _____ .

SERVICE

The individual I served had the following characteristics: **[FILL IN]**

___ Male ___ Female _____ Skin Color _____ Hair Color

___ 21-34 yrs. ___ 35-50 yrs. ___ 51-61 yrs. ___ Over 61

___ 120-150 lbs. ___ 151-181 lbs. ___ Over 182 lbs.

Approximate height _____

Other distinguishing features _____

_____ By mailing the same in a sealed envelope, with postage prepaid **MAIL** thereon, in a post-office or official depository of the U.S. Postal Service within the State of New York, addressed to the last-known address of the addressee(s) as indicated below:

_____ By depositing the same with an overnight delivery service in **OVERNIGHT** a wrapper properly addressed. Said delivery was made prior **DELIVERY** to the latest time designated by the overnight delivery service **SERVICE** for overnight delivery. The delivery service used was _____ . The name(s) and address(es) of person(s) served are indicated below:

Name(s) and address(es) of Person(s) served:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Sworn to before me this
____ day of _____, 200__.

[SIGN NAME] Before a Notary

Notary Public

[PRINT NAME]