



**VOLUNTEER LAWYER FOR THE DAY – CONSUMER CREDIT PROJECT**  
**LIMITED SCOPE RETAINER AGREEMENT**

Index #: \_\_\_\_\_ Case Name: \_\_\_\_\_

This is a **Limited Scope Retainer Agreement** between \_\_\_\_\_ and  
Name of Client

\_\_\_\_\_. Effective Date Of Agreement: \_\_\_\_ day of \_\_\_\_\_, 2012.  
Name of Lawyer

**1. Obligations of Lawyer:**

- (i) Lawyer agrees to represent Client in the **Personal Appearance Part (PAP)** ONLY for today, \_\_\_\_/\_\_\_\_, 2012. Lawyer’s services include: examining the strengths and weaknesses of the case; providing legal advice, and attempting to negotiate a settlement. Lawyer **will not represent defendant in a trial.**
- (ii) Lawyer’s representation of Client ends after appearing in the PAP on this day. Lawyer will not represent or counsel Client if the case is adjourned or settlement efforts continue after today.
- (iii) Lawyer does not agree to represent Client after this date. Client may still participate in the **Volunteer Lawyer For The Day (VLFD)** Project. To have the representation of a VLFD Lawyer for a future appearance in the PAP, Client must sign a new retainer agreement.
- (iv) Client authorizes Lawyer and VLFD Coordinating Attorney to share copies of all documents reviewed/prepared in connection with representation with the CLARO Project Office.

**2. Obligations of Client:**

- (i) Client agrees to read the **Referral Sheet** and to confirm its accuracy.
- (ii) Client agrees to fully cooperate with Lawyer in handling the case and authorizes Lawyer to discuss the case with the VLFD Project’s Coordinating Attorney and CLARO Project Office.
- (iii) Client is solely responsible for the progress of the case after today.
- (iv) Client agrees that he/she is **SELF-REPRESENTED** and has not retained or engaged the services of any attorney prior to, or at the time of signing, this limited scope retainer agreement.

3. **Automatic Termination of Agreement:** Lawyer’s representation of Client ends automatically after today’s appearance in the PAP without any further notice by Lawyer or Client.

4. **Lawyer’s Fee:** Lawyer’s services under this agreement are free.

5. **Client’s Informed Consent:** Client has carefully read the Referral Sheet and this Agreement. Client has discussed both with the Lawyer. Client understands that this is an agreement for limited-service representation that automatically terminates at the end of Lawyer’s appearance in the PAP on today’s date. Having been informed of the possibility of non-settlement and of a trial, Client acknowledges that s/he understands the possible risks and benefits of the limited service-representation described in this agreement. Client knowingly makes this agreement with Lawyer.

\_\_\_\_\_  
Name of Client

\_\_\_\_\_  
Name of Lawyer

\_\_\_\_\_  
Signature of Client

\_\_\_\_\_  
Signature of Lawyer