

**APPLICATION TO REQUEST AN
EXTENSION OF TIME TO FILE A FINANCIAL
DISCLOSURE STATEMENT**

**New York State
Ethics Commission For
The Unified Court System
25 Beaver Street, Room 875
New York, New York 10004
(212) 428-2899**

**Internet: www.nycourts.gov/ip/ethics
Intranet: UCS home page: Topics A-Z
Email: ethicscomm@nycourts.gov**

1. NAME OF EMPLOYEE	JOB TITLE		
2. HOME ADDRESS:	_____		
	STREET	CITY/STATE	ZIP
3. WORK ADDRESS:	_____		
	STREET	CITY/STATE	ZIP
4. WORK TELEPHONE #:	_____		
	(_____)		
	Area Code		

5. NO EXTENSION OF TIME WILL BE GRANTED BEYOND:
- (i) beyond August 31st in the current filing year, if the filing due date is in May in the current filing year; or
 - (ii) beyond October 31st in the current filing year, if the filing due date is in June or July in the current filing year; or
 - (iii) beyond November 30th in the current filing year, if the filing due date is in August or September in the current filing year; or
 - (iv) beyond December 31st in the current filing year, if the filing due date is in October or November in the current filing year; or
 - (v) beyond February 28th in the year after the current filing year, if the filing due date is in December in the current filing year or January in the year after the current filing year.
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6. By what date can you file? Date: _____

7. Describe the circumstances that support your claim that you need an extension of time to file a financial disclosure statement due to justifiable cause or undue hardship, giving specific reasons and justifications therefor.

I understand that this request does not automatically extend the time to file my financial disclosure statement.

SIGNATURE

DATE