

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF NEW YORK – PART 60

PRESENT: Hon. Marcy S. Friedman, J.S.C.

_____ x

Plaintiff(s),

- against -

Defendant(s).

_____ x

Index No.: _____

**PRELIMINARY
CONFERENCE ORDER
COMMERCIAL DIVISION**

APPEARANCES:

Plaintiff(s): _____

Defendant(s): _____

It is hereby ORDERED that disclosure shall proceed as follows:

(1) BILL OF PARTICULARS (See CPLR 3130(1)):

(a) Demand for a bill of particulars shall be served by _____
on or before _____.

(b) Bill of particulars shall be served by _____ on or before
_____.

(2) DOCUMENT PRODUCTION:

(a) Demand for discovery and inspection shall be served by _____
on or before _____.

(b) Response to demand shall be served by _____ on or before
_____.

(3) INTERROGATORIES:

(a) Interrogatories shall be served by _____ on or before
_____.

(b) Answers to interrogatories shall be served by _____ on or
before _____.

(4) ELECTRONIC DISCOVERY, if any:

Have all parties met and conferred about how electronic discovery will be conducted?

Yes _____ No _____

Have the parties entered into a stipulation governing electronic discovery?

Yes _____ No _____

The parties will enter into a stipulation governing electronic discovery by _____,
or
other directives with respect to electronic discovery:

(5) DEPOSITIONS:

(a) Plaintiff's depositions shall be completed on or before _____.

(b) Defendant's depositions shall be completed on or before _____.

© Non-party depositions shall be completed on or before _____.

(6) OTHER DISCLOSURE:

(7) END OF FACT DISCOVERY:

All fact discovery shall be completed on or before _____.

(8) EXPERT DISCOVERY, if any:

(a) Expert reports shall be exchanged according to the following schedule:

(b) Expert depositions shall be completed on or before _____.

(9) IMPLADER:

Impleader shall be completed on or before _____.

(10) END DATE FOR ALL DISCLOSURE:

All disclosure shall be completed on or before _____.

(11) COMPLIANCE CONFERENCE:

The next compliance conference shall be held on _____.

(12) DISPOSITIVE MOTION(S):

Any dispositive motion(s) shall be made sixty (60) days after the filing of the Note of Issue date.

(13) NOTE OF ISSUE:

_____ shall file a note of issue/certificate of readiness on or before _____.

A copy of this order shall be served and filed with the note of issue.

THE DATES SET FORTH HEREIN MAY NOT BE ADJOURNED EXCEPT WITH APPROVAL OF THE COURT. THE PARTIES MUST BRING COPIES OF ALL DISCLOSURE ORDERS TO ALL CONFERENCES.

ADDITIONAL DIRECTIVES

In addition to the directives set forth above, it is further ORDERED as follows:

SO ORDERED:

Dated: _____

Marcy S. Friedman, J.S.C.