

_____ COURT
COUNTY OF _____
-----x Index/Docket No. _____
_____ ,

Plaintiff/Petitioner,

- against -

**AFFIRMATION OF
ACTUAL ENGAGEMENT
Pursuant to 22 NYCRR 125.1**

_____ ,
Defendant/Respondent.

-----x
_____, Esq. (Your Name): an attorney duly licensed to practice law before all the Courts of the State of New York, affirms the following under penalties of perjury:

1. I am counsel for _____ (plaintiff/petitioner/defendant/respondent/subject child) in the above captioned matter, and am familiar with all the facts and circumstances as hereinafter set forth.
2. On _____ (date), when the above-captioned matter is scheduled, I am unable to appear because I am actually engaged in _____ (title, nature and index/docket no. of the matter) before the Hon. _____ as attorney for _____ (name and role in litigation of party represented). The matter is scheduled for a _____ (trial/hearing/conference)
3. It is respectfully submitted that the _____ (title of matter) has priority over the above captioned matter, pursuant to 22NYCRR§125.1 (c)/(f).
4. I request that the above-captioned matter be adjourned to one of the following dates on which all parties and counsel are available and convenient to the Court, on which I am also available:

_____ (list of available dates).

5. I have given notice of my actual engagement by providing a copy of this Affirmation to all other counsel in the above-captioned matter (and if applicable, to any party appearing *pro se* on the date set forth below). Proof of service attached hereto.

WHEREFORE, it is respectfully requested that the above-captioned matter be adjourned on the basis of my actual engagement to one of the dates set forth in Paragraph "4" of this Affirmation.

Dated: _____ (County), New York
 _____ (Date)

Your Name Printed Here

To: Hon _____

_____, Esq.

_____, Esq.