

## **NOTICE**

The Westchester County Clerk's Office will be closed for the Thanksgiving Holiday on Thursday, November 27, 2014 and Friday, November 28, 2014. The New York State Courts will be open on Friday, November 28th, 2014 from 9:00 a.m. to 5:00.p.m. If you are filing a Proposed Order to Show Cause with **emergency relief**, you must file the documents to NYSCEF and bring your working copy submission to the 9th floor Civil Calendar Office with your confirmation notice. If you are commencing an action and simultaneously filing a Proposed Order to Show Cause Accompanying Commencement Documents, you must bring to the court your Request for Judicial Intervention (RJI), Proposed Order to Show Cause Accompanying Commencement Documents and the form Notice of Hard Copy Submission - E-Filed Case to the 9th floor for submission. As required by the Rules, you must E-file these documents within three (3) business days after service. All other documents filed to NYSCEF that require a fee will be processed on Monday, December 1, 2014." Please contact Westchester Supreme Court at 914-824-5300 if you have any questions.