



E-file Working Copy Requirements (by Judge/Attorney-Referee)

rev.7/1/16

Please note that if Working Copies are required, the Confirmation Notice must be affixed to all documents.

Part Assigned	Working Copies Required?	DeliverTo:
Bellantoni, Orazio R.	NO	
Cacace, Susan	YES	Annex Courtroom 204, call 824-5401 or 824-5381 for drop off
Capeci, Susan M.	YES	Annex Courtroom 205, call 824-5857 or 824-5578 for drop off
Colangelo, John P.	YES	13th floor - basket next to elevator
Ecker, Lawrence H.	YES	16th floor - basket next to elevator
Everett, David F.	YES	Annex Courtroom 301, call 824-5413 or 824-5371 for drop off
Garfein, James - Atty/Referee	NO	
Giacomo, William J.	YES	16th floor - basket next to elevator
Grossman, Victor	YES	17th floor - basket next to elevator
Guven, Erin	NO	
Jamieson, Linda S.	YES	Annex Courtroom 103, call 824-5345 or 824-5415 for drop off
Jamieson, Linda S. MATS	YES	9th floor - calendar office
Lefkowitz, Joan B.	NO, UNLESS REQUESTED BY PART	
Lubell, Lewis J.	YES	16th floor - basket next to elevator
Lubell, Lewis J. MATS	YES	9th floor - calendar office
Malone, Janet C.	YES	13th floor - basket next to elevator
Minihan, Anne	NO, UNLESS REQUESTED BY PART	
Ratner, Irene - Atty/Referee	NO	
Ruderman, Terry J.	YES	15th floor - basket next to elevator
Scheinkman, Alan D.	YES	Annex Courtroom 105, call 824-5348 or 824-5419 for drop off
Scheinkman, Alan D. MATS	YES	9th floor - calendar office
Smith, Mary H.	YES	Annex Courtroom 102, call 824-5431 or 824-5366 for drop off
Sullivan, Laurie - Atty/Referee	NO	
Swidler, Carol - Atty/Referee	NO	
Thorsen, Rolf	YES	Annex Courtroom 304, call 824-5417 or 824-5665 for drop off
Tolbert, Bruce E.	YES	15th floor - basket next to elevator
Walker, Sam D.	YES	13th floor - basket next to elevator
Wood, Charles D.	YES	12th floor - basket next to elevator
Preliminary Conference Part	NO	
Compliance Conference Part	NO	
Settlement Conference Part	NO	
Trial Ready Part	YES	12th floor - basket next to elevator

**BY MAIL: MARK ENVELOPE "WORKING COPIES" Send to the assigned judge:
 Westchester Supreme Court, 111 Dr. Martin Luther King Jr. Blvd., White Plains, NY 10601
 Except for the Commercial Division matters, all post note of issue "Summary Judgment Motions" will be assigned to a judge after marked fully submitted.
 Working copies are required on these motions after assignment and as per this listing.**