

INSTRUCTIONS FOR FILLING OUT THE ORDER
TO SHOW CAUSE WITH TRO (TEMPORARY RESTRAINING ORDER)
IN A CIVIL ACTION

WHEN FILING AN ORDER TO SHOW CAUSE WITH TRO, PLEASE BE ADVISED THAT, IN ORDER FOR THE TRO TO BE SOUGHT, THE SUPPORTING AFFIDAVITS MUST DESCRIBE WHY THE TRO IS NEEDED.

PRINT AND USE BLACK INK ONLY.

- 1 Enter the county, street address, and city of the court before which the matter will be heard. Leave the date information blank.
- 2 Leave blank.
- 3 Write the name of the Plaintiff(s).
- 4 Write the name of the Defendant(s).
- 5 Write the case Index Number.
- 6 Enter your name.
- 7 Enter the date the accompanying Affidavit was signed in the presence of a notary public.
- 8 List other supporting papers, e.g., additional affidavits, exhibits, etc.
- 9 Circle appropriate choices.
- 10 Enter the street address of the courthouse
- 11 Enter the city where the courthouse is located.
- 12 Enter the return date. Obtain the return date from the Court Clerk's Office.
- 13 Leave blank.
- 14 Describe the relief being sought.
- 15 Enter your name and circle your party status.

16 Leave blank.

17 Circle the status of the opposing party.

18 Leave blank.

19 Leave blank.

20 Leave blank.

*****PLEASE NOTE: THE COURT IS UNDER NO OBLIGATION TO SIGN THE ORDER TO SHOW CAUSE AND MAY INSTEAD TELL YOU TO MAKE YOUR APPLICATION BY MEANS OF A NOTICE OF MOTION.**