

APPLICATION TO FILE SMALL CLAIM

Norwich City Court
One Court Plaza, Norwich, NY 13815
607-334-1224
1-646-963-6432 fax

NORWICH CITY COURT : COUNTY OF CHENANGO

FILING FEE: Money Order, Certified Bank Checks or Cash only (no personal checks).
Filing fee must accompany application.

Type of Claim:	Filing Fee:	(Check one)
<u>Small Claim</u>	\$15.00 - Claim of \$1,000 or less	_____
(Individual suing individual or company)	\$20.00 - Claim exceeding \$1,000 to \$5,000	_____

Date: _____

Name of Claimant: _____

Address _____

Telephone no.: _____
(Work) (Home)

against

Name of Defendant(s): _____
(if a business - provide business name AND name of individual who owns/operates/manages business)

Address (Home or Business./Place of Employment **must be in Chenango County** - except for counterclaims)

Telephone no.: _____
(Work) (Home)

Amount of Claim \$ _____ (Do **not** include filing fee)

Nature of Claim (write a brief explanation below). Please do not attach any papers to this claim form.

DATE: _____

SIGNATURE OF PERSON FILING CLAIM