

March 1, 2007

Principal

Dear Educator,

The Kings County Supreme Court is holding Court Career Day 2007 for juniors and seniors Thursday, May 17, 2007. We will hold Court Career Day at the Brooklyn Supreme Court at 320 Jay Street, in the heart of downtown Brooklyn, and will run from 9:30 a.m. to 1:00 p.m.

This half-day program will give students an overview of the court system and a glimpse at the various departments, specialized court programs and career opportunities available within the New York State Unified Court System. Students will have a chance to speak to court representatives, go on a court tour, visit courtrooms and participate in a special presentation prepared by court personnel.

In our effort to reach as many students as possible, we are asking that you limit your group size to no more than twenty (20) students. Spaces are limited, so please register your class early. All registrants will receive written confirmation.

Kindly complete the enclosed Registration Form and either mail or fax it as indicated on the form, by Monday, April 16, 2007.

We look forward to seeing you and your students on May 17th. Meanwhile, if you have any questions, please call me at (347) 296 - 1231.

Sincerely,

Izetta C. Johnson
Senior Management Analyst
Equal Employment Opportunity Manager

encl.:

**Kings County Supreme Court
Court Career Day 2007
Registration Form**

Name of School: _____

Address: _____

Telephone: _____

Fax Number: _____

Group Leader: _____

Number of Students: _____

Student Grade(s) _____

SPACE IS LIMITED

Please either fax or mail this form by Monday, April 16, 2007 to:

**Kings County Supreme Court
320 Jay Street
Room 13.68
Brooklyn, New York 11201
Attn: Izzetta Johnson
Equal Employment Opportunity Manager
(347) 296-1231 - office
(347) 296-1983 - fax**

All Registrants Will Receive Written Confirmation