

# **NOTICE FOR FILING POOR PERSONS APPLICATIONS**

**(Effective November 1, 2013)**

**Please be advised that individuals filing poor persons applications must be prepared to document such requests with a copy of at least one of the following:**

**Social Security Income statement**

**Public Assistance budget print-out**

**Most recent tax return**

**Three (3) most recent paystubs**

**Unemployment benefit statement**

**Food Stamp eligibility statement**

**Disability statement**

**Other award/benefit letter**

**If another person is providing support for you, provide a *sworn* statement from that individual.**

**If none of the above are available, detail such extenuating circumstances in your affidavit.**

***A copy of a New York State Benefit ID card alone is not sufficient***

**Insufficiently documented applications will be denied with leave to renew/reapply upon proper papers.**

**Hon. Jeremy S. Weinstein  
Administrative Judge, Civil Term  
Eleventh Judicial District**