

DOES THE COURT HAVE YOUR CURRENT ADDRESS?

If you are a defendant in a criminal or traffic matter, you may be notified by First Class Mail of adjournments or schedule changes of your case.

IF YOUR ADDRESS HAS CHANGED SINCE YOU WERE ARRESTED, OR RECEIVED AN APPEARANCE TICKET, OR RENEWED YOUR DRIVERS LICENSE, IT IS YOUR RESPONSIBILITY TO NOTIFY THE COURT OF YOUR NEW ADDRESS.

You can do this by appearing at the District Court's information window (with appropriate picture identification) and ask to fill out a CHANGE OF ADDRESS NOTICE (DC-324).

You may also notify the court by mail by printing this form and completing the information *legibly, accurately, and completely*:

NAME

DOCKET NUMBER(S)

list ALL docket numbers

NEW ADDRESS

street number - street name - apartment number

city - state - ZIP code

SIGNATURE _____

DATE

and return it to this address:

SUFFOLK COUNTY DISTRICT COURT
re: CHANGE OF ADDRESS
400 CARLETON AVE
CENTRAL ISLIP, NY 11722-9075

