

## Instructions for a Modification of an Order of Custody/Visitation Petition

As an alternative to these forms, a step-by-step computer program is available at [www.nycourthelp.gov](http://www.nycourthelp.gov) which can help you prepare and print a petition for modification of an order of custody/visitation.

Do not make copies of these instructions, as they are for your information only.

All forms must be completed with black ink only, and printed legibly.

**To satisfy the legal requirements to have your petition for modification of an order of custody/visitation considered, every question must be answered on the petition and applicable forms, and required documents must be attached. Failure to do so may result in the dismissal of your petition.**

These forms and instructions are available in the General Clerk’s Office, Room 108, in the Nassau County Family Court at 1200 Old Country Road, Westbury, NY and on the Nassau County Family Court website at [www.nycourts.gov/courts/10jd/nassau/family.shtml](http://www.nycourts.gov/courts/10jd/nassau/family.shtml) .

The following are required to file your petition:

- Petition (GF 40) and applicable attachments→ original and 3 copies; if you file the petition in person and you bring an extra copy (5<sup>th</sup> set), 1 copy will be stamped by the court and given back to you as proof of filing,
- Current order of Custody/Visitation→ if the order is a Nassau County Family Court order, then 3 copies,

if the order is not a Nassau County Family Court Order, then 3 copies and 1 certified copy, except if a certified copy of the order was previously submitted on a prior custody/visitation matter filed after January 1, 2013, then only 3 copies,

if the order is part of a judgment of divorce, all attachments are required with each copy,
- Nassau County Family Court (NCFC) Information Sheet→ original (one or more, to include each petitioner and respondent(s)).

Do not use this petition and instruction packet if the order of custody/visitation/parenting time is not from a New York State court.

Do not use this petition and instruction packet if the child(ren) are in the custody of the Department of Social Services.

**Page 1**

.....  
In the Matter of a Proceeding for Custody/Visitation  
under Article 6 of the Family Court Act

PETITION for Modification  
of an Order of Custody/Visitation  
Made by

- NYS Family Court
- NYS Supreme Court

Petitioner (1) Print your name here  
Petitioner (2) If there is an additional person filing  
this petition, print the name here

-AGAINST-

Respondent (1) Print the name of the person you  
are filing the petition against here

Respondent (2) If there is an additional person you are  
filing the petition against, print the  
name here

File # _____ leave blank
Docket #(s) _____ (Court use only)

.....  
**Pages 1 - 2**

The following refers to the numbered sections of the petition:

1. Child's Information: In the separate sections labeled Child (1), Child (2), etc., print the name of each child named in the current order of custody/visitation/parenting time that you are requesting to modify. Print the date of birth, check  box regarding whether the child is male or female, print address, and name of person(s) the child resides with for each child.

If there are more than three children, use an additional sheet of paper and make sure to include the name, date of birth, sex of each additional child, address, and name of person(s) the child resides with.

\*The family court does not share personal information with the public, but petitions are provided to all parties. If the child's(ren)'s address is not known to the respondent(s) and you are requesting that the child's(ren)'s address be kept confidential from the respondent(s), print the word CONFIDENTIAL on the address line; print the child's(ren)'s name(s), address(es) and the word CONFIDENTIAL on an additional sheet of paper and attach it to the NCFC Information Sheet only.

**Page 2**

**2a. & 2b.**

Petitioner's - Information: You are the petitioner(s) (person(s) requesting to modify the custody/visitation/parenting time order).

Print your name, date of birth, address (where you reside or where you are temporarily located, including zip code) and your relationship to the child(ren), including whether you are on the maternal or paternal side of the family, if applicable. If the relationship is not the same for all the children in the petition, explain on the line provided.

\*The family court does not share personal information with the public, but petitions are provided to all parties. If your address is not known to the respondent(s) and you are requesting that your address be kept confidential from the respondent(s), print the word CONFIDENTIAL on the address line. Include your address on the NCFC Information Sheet. Check  box on the NCFC Information Sheet directly below the section for your address, which asks if you are requesting to keep your address confidential.

**3a. & 3b.**

Respondent's Information-

The respondent(s) is(are) the person(s) you are filing against. You must include both legal parents, unless one or both are the petitioner(s). You must also include the current custodian(s).

Print the name, date of birth, address (including zip code and if the current address is unknown then you must include the last known address), and the relationship to the child(ren) for each respondent. If the relationship is not the same for all the children in the petition, explain on the line provided.

If there are more than 2 respondents, use an additional sheet of paper and make sure to include the name, date of birth, address, and relationship to the child(ren) for each additional respondent.

**Page 2-3**

4. Check  one box for each question. If yes to either question, complete and attach the **4a. Military Service Attachment** before the petition is signed and notarized. If no to both questions, discard the **4a. Military Service Attachment**.

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**4a. Military Service Attachment, if applicable:**

Check  one box for each question. If yes, fill in the information required. If the answer to any of the four questions in this section applies to more than one petitioner parent or respondent parent, use an additional sheet of paper and include the name of the parent, whether he/she is actively deployed or returning from active military service, deployment or temporary assignment, and include all the corresponding information requested on the form.

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- 5a. Check  applicable box. If the current custody/visitation/parenting time order is from a New York State court other than Nassau County Family Court, then print the required information on the line given. Fill in the date of the order, the petitioner's/plaintiff's name, the respondent's/defendant's name, the docket #/index #, and the terms of the order. If the current order is not a NYS order than this petition and instruction packet are not the correct forms to request modification of the order.

- 5b. Check  one box.

- 5c. Check  applicable box, which directs the type and number of copies of the current custody/visitation/parenting time order required for filing the petition according to your particular circumstances. To satisfy the legal requirements to have your petition for modification of custody/visitation/parenting time considered the appropriate box must be checked and the corresponding copies of the order must be provided when filing the petition. If you need assistance with this section, go to Room 108 in the Family Court at 1200 Old Country Road, Westbury.

**Pages 3 - 4**

**6a.** Check ✓ one box. If yes, fill in the information required.

**Page 4**

**6b.** Check ✓ one box. If yes, fill in the name of the child's(ren's) attorney.

**7a.** Specifically list what has changed regarding the parties and/or the children since the entry of the order/judgment.

**7b.** Explain what changes to the order/judgment you are requesting the court to make. Be specific.

**8.** Check ✓ one box for each question. If yes to all three questions, complete and attach the **8a. Child Protective Attachment** before the petition is signed and notarized. If no to all three questions, discard the **8a. Child Protective Attachment**.

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**8a. Child Protective Attachment, if applicable:**

1. Check ✓ one box. Fill in the corresponding information for the box checked, including the date the petition was filed, the docket number(s), and the name(s) of the respondent(s) on that petition.
  2. The first check box should be checked if the neglect or abuse allegations in the child protective petition have been resolved either by an admission by the respondent(s) or after a trial before the judge determining that the child(ren) is(are) abused or neglected; or if the destitute child petition resulted in a finding that the child is destitute. If the first box is checked, check ✓ one of the next two boxes. The disposition on a neglect or abuse case comes after a finding is made where the judge makes a decision directing care of the child(ren) and other orders; the disposition on a destitute child petition comes after a finding where the judge then makes a decision on custody and or guardianship of the child. If a disposition has not been made, fill in the next court date.
  3. If the child(ren) has(have) been ordered removed from the home, a permanency report and a permanency hearing are required within eight months from when the child(ren) was(were) removed from the home. Check ✓ one or both boxes as applicable. Fill in the required information.
  4. Check ✓ one box. If no, list your extraordinary circumstances on the lines provided.
  5. Check ✓ one box. If no, list your extraordinary circumstances on the lines provided.
  6. Check ✓ one box in the first set of boxes. If yes, fill in the required information, and check ✓ one box in the second set of boxes.
  7. Check ✓ one box.
  8. Check ✓ one box.
-

9. Check ✓ one box. If yes, fill in the information required.

**Page 5**

DATED: fill in the date you sign the petition

Sign and print your name on the lines provided.

.....  
VERIFICATION

When all of the sections in your petition and applicable attachments are complete, the petition must be notarized. Print the state and county where the form is notarized in the spaces provided. Sign your name in front of a notary.

**After the original petition is notarized, make 3 copies. If required, see section 5c of the petition, attach the certified copy of the current custody/visitation/parenting time order or the certified copy of the judgment of divorce with the certified attachment(s) to the original petition. Then attach the original NCFC Information Sheet(s) to the original petition. Attach 1 copy of the current custody/visitation/parenting time order or judgment of divorce with attachment(s) to each of the 3 copies of the petition. Staple each set. Bring the 4 complete sets of papers to the General Clerk's Office, Room 108 of the Family Court between the hours of 9:00 a.m. and 4:45 p.m.**

**or - mail to: Nassau County Family Court  
1200 Old Country Road  
Westbury, NY 11590  
Attn: General Clerk's Office, Room 108.**

**If you file the petition in person and you bring an extra copy (5<sup>th</sup> set), 1 copy will be stamped by the court and given back to you as proof of filing.**

F.C.A. § § 651, 652

General Form 40  
Custody/Visitation- Mod.  
12/2015  
NCFC 5/2016

FAMILY COURT OF THE STATE OF NEW YORK  
COUNTY OF NASSAU

.....  
In the Matter of a Proceeding for Custody/Visitation  
Under Article 6 of the Family Court Act

PETITION for Modification of an  
Order of Custody/Visitation  
Made by

Petitioner (1) \_\_\_\_\_  
                                    First                    M.I.                    Last

- NYS Family Court
- NYS Supreme Court

Petitioner (2) \_\_\_\_\_  
                                    First                    M.I.                    Last

-AGAINST-

Respondent (1) \_\_\_\_\_  
                                    First                    M.I.                    Last

FILE # _____
DOCKET #(s) _____
_____
<i>(Court use only)</i>

Respondent (2) \_\_\_\_\_  
                                    First                    M.I.                    Last

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TO THE FAMILY COURT:

The undersigned petitioner respectfully alleges upon information and belief that:

1. I(We) am(are) seeking to modify an order/judgment of custody/visitation/parenting time for the following child(ren):

Name of Child (1): \_\_\_\_\_

Date of Birth:        \_\_\_\_ / \_\_\_\_ / \_\_\_\_                      Sex:    Male    Female

\*Address: \_\_\_\_\_  
\_\_\_\_\_

Name of person(s) with whom child resides: \_\_\_\_\_

Name of Child (2), if applicable:

\_\_\_\_\_

Date of Birth:        \_\_\_\_ / \_\_\_\_ / \_\_\_\_                      Sex:    Male    Female

\*Address: \_\_\_\_\_  
\_\_\_\_\_

Name of person(s) with whom child resides: \_\_\_\_\_

Name of Child (3), if applicable:

\_\_\_\_\_

Date of Birth:        \_\_\_\_ / \_\_\_\_ / \_\_\_\_                      Sex:    Male    Female

\*Address: \_\_\_\_\_  
 \_\_\_\_\_

Name of person(s) with whom child resides: \_\_\_\_\_

If there are 4 or more children, provide the same information on an additional sheet of paper.

**\* If address is not known to the respondent(s) and you are requesting that the address be kept confidential from the respondent, print the word CONFIDENTIAL above and print the child's(ren's) name(s), address(es) and the word CONFIDENTIAL on an additional sheet of paper and attach it to the NCFC Information Sheet only.**

**2a. Petitioner (1) - Information:**  
 Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 \*Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Relationship to the child(ren): \_\_\_\_\_  
 \_\_\_\_\_

**2b. Petitioner (2) - Information, if applicable:**  
 Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 \*Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Relationship to the child(ren): \_\_\_\_\_  
 \_\_\_\_\_

If the relationship is not the same for all children, please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

**\* If address is not known to the respondent(s) and you are requesting that the address be kept confidential from the respondent, print the word CONFIDENTIAL above and print the child's(ren's) name(s), address(es) and the word CONFIDENTIAL on an additional sheet of paper and attach it to the NCFC Information Sheet only.**

**3a. Respondent (1) - Information:**  
 Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Relationship to the child(ren): \_\_\_\_\_  
 \_\_\_\_\_

**3b. Respondent (2) - Information, If applicable:**  
 Name: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Relationship to the child(ren): \_\_\_\_\_  
 \_\_\_\_\_

If the relationship is not the same for all children, please explain:  
 \_\_\_\_\_  
 \_\_\_\_\_

**4. Is/Are either the petitioner parent(s) or respondent parent(s) activated, deployed or temporarily assigned to military service?     Yes     No**

Has/Have either the petitioner parent(s) or respondent parent(s) returned from active military service, deployment or temporary assignment?     Yes     No

If yes to either question, complete and attach the **4a. Military Service Attachment.**

**5a.** The information following applies to the current custody/visitation/parenting time order/judgment:

Name of Court:     Nassau County Family Court  
                            NYS \_\_\_\_\_ County Family Court  
                            NYS \_\_\_\_\_ County Supreme Court

Date of Order/Judgment: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name of Petitioner/Plaintiff: \_\_\_\_\_

Name of Respondent/Defendant: \_\_\_\_\_

Docket #/Index #: \_\_\_\_\_

Terms of the Order/Judgment (state the terms of who has custody of the children and the terms of who has visitation or parenting time with the children): \_\_\_\_\_

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**Use an additional sheet of paper if necessary.**

**5b.** Is the current custody/visitation/parenting time order from a NYS Family Court?     Yes     No

If no, under the terms of the order/judgment, the court has not retained exclusive jurisdiction to modify the order/judgment.

**5c.** Check  one box below:

- The order is a Nassau County Family Court order; three copies have been provided for service.
- A certified copy of the non-Nassau County Family Court custody/visitation/parenting time order/judgment (with a certified copy of attachments) is attached and three additional copies have been provided for service.
- A certified copy of the non-Nassau County Family Court custody/visitation/parenting time order/judgment (with a certified copy of attachments) was previously submitted to Nassau County Family Court on a prior custody/visitation/parenting time matter filed after January 1, 2013 and three copies have been provided for service.

**6a.** Was the order entered in conjunction with a child protective dispositional order or a permanency hearing order, directing custody with a relative or other non-parent, pursuant to the Family Court Act §1055-b or §1089-a?     Yes     No

If yes, complete the following pertaining to the child protective case:

Family Court, County of \_\_\_\_\_, Docket # \_\_\_\_\_.

- 6b.** Did the order provide that the local department of social services and the attorney for the child(ren) be notified and be made parties to any subsequent proceedings for modification, enforcement or termination of the order?  Yes  No

If yes, complete the following:

Name of the Attorney for Child(ren): \_\_\_\_\_ .

- 7a.** Upon information and belief, since the entry of the order/judgment, there has been a change of circumstances. The following has changed since the entry of the order/judgment:

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**Use an additional sheet of paper if necessary.**

- 7b.** Due to this change in circumstances, the order/judgment should be modified. I(We) am(are) requesting the following changes to the order/judgment:

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**Use an additional sheet of paper if necessary.**

- 8.** Has there been a child protective (neglect or abuse) petition or a permanency hearing report filed regarding the child(ren) and is it currently open?  Yes  No

Is it true that the petitioner(s) is(are) not the parent(s) of the child(ren) in this petition?

Yes  No

Is this a petition to modify custody (not a petition to modify visitation only)?

Yes  No

If yes to all three questions above, complete and attach the **8a. Child Protective Attachment.**

- 9.** Has(Have) (a) previous application(s) been made to any court or judge for the relief requested in this petition?  Yes  No

If yes, complete the following:

Name(s) of Parties: \_\_\_\_\_

Name of Court: \_\_\_\_\_

Address of Court: \_\_\_\_\_

Type of Case: \_\_\_\_\_

Status of Case: \_\_\_\_\_

If more than one litigation, provide the same information on an additional sheet of paper.

WHEREFORE, the petitioner(s) request(s) that the current order/judgment, be modified and/or respondent(s) be dealt with as set forth above in accordance with Article 6 of the Family Court Act and applicable provisions of law and for such other relief as the court may deem just and proper.

Dated: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_\_  
Petitioner (1) [sign name]

\_\_\_\_\_  
Petitioner (1) [print name]

\_\_\_\_\_  
Petitioner (2) [sign name]

\_\_\_\_\_  
Petitioner (2) [print name]

.....  
VERIFICATION

STATE OF )

:ss.:

COUNTY OF )

being duly sworn, says that (s)he is the petitioner in the above-named proceeding and that the foregoing petition and attachments, if applicable, are true to (his) (her) own knowledge, except as to matters therein stated to be alleged on information and belief and as to those matters (s)he believes it to be true.

\_\_\_\_\_  
Petitioner (1) [sign name before a notary]

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

.....  
VERIFICATION

STATE OF )

:ss.:

COUNTY OF )

being duly sworn, says that (s)he is the petitioner in the above-named proceeding and that the foregoing petition and attachments, if applicable, are true to (his) (her) own knowledge, except as to matters therein stated to be alleged on information and belief and as to those matters (s)he believes it to be true.

\_\_\_\_\_  
Petitioner (2) [sign name before a notary]

Sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

Complete these pages only if you have checked ✓ yes to one of the questions in section 4 of the petition.

4a. Military Service Attachment

FILE # _____
DOCKET # (s) _____
(Court use only)

1. Is a petitioner parent activated, deployed or temporarily assigned to military service?

- Yes       No       Not applicable, petitioner(s) is(are) not the parent(s).

If yes, fill in the following information:

Name of Petitioner Parent: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Military Branch or National Guard: \_\_\_\_\_

Anticipated Dates of Duty: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ , \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Location of Duty: \_\_\_\_\_

Specify how military duty is likely to affect custody/visitation, if at all:

\_\_\_\_\_

2. Has a petitioner parent returned from active military service, deployment or temporary assignment?

- Yes       No       Not applicable, petitioner(s) is(are) not the parent(s).

If yes, fill in the following information:

Name of Petitioner Parent: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Military Branch or National Guard: \_\_\_\_\_

Return Date from Duty: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Location of Duty: \_\_\_\_\_

Specify how military duty is likely to affect custody/visitation, if at all:

\_\_\_\_\_

If there is a 2<sup>nd</sup> petitioner parent who is activated, deployed or temporarily assigned to military service or who has returned from active military service, deployment or temporary assignment, provide the same information on an additional sheet of paper.

**4a. Military Service Attachment**

3. Is a respondent parent activated, deployed or temporarily assigned to military service?

Yes       No       Not applicable, respondent(s) is(are) not the parent(s).

If yes, fill in the following information:

Name of Respondent Parent: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Military Branch or National Guard: \_\_\_\_\_

Anticipated Dates of Duty: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ , \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Location of Duty: \_\_\_\_\_

Specify how military duty is likely to affect custody/visitation, if at all:

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4. Has a respondent parent returned from active military service, deployment or temporary assignment?

Yes       No       Not applicable, respondent(s) is(are) not the parent(s).

If yes, fill in the following information:

Name of Respondent Parent: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Military Branch or National Guard: \_\_\_\_\_

Return Date from Duty: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Location of Duty: \_\_\_\_\_

Specify how military duty is likely to affect custody/visitation, if at all:

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**If there is a 2<sup>nd</sup> respondent parent who is activated, deployed or temporarily assigned to military service or who has returned from active military service, deployment or temporary assignment, provide the same information on an additional sheet of paper.**

Complete these pages only if you have checked ✓ yes to all three of the questions in section 8 of the petition.

FILE # _____
DOCKET # (s) _____
(Court use only)

**8a. Child Protective Attachment (To be used for a Petition for Modification of Order of Custody Made by NYS Family Court or NYS Supreme Court only)**

These pages are applicable to cases in which a child protective (neglect or abuse) petition, destitute child petition, or a permanency hearing report has been filed regarding the child(ren), the petition or report is currently open, and you are not a parent of the child(ren).

1. Check ✓ one box.

- A child protective petition was filed in:  
[specify name of court]: \_\_\_\_\_ on [specify date petition was filed]: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ , Docket #: \_\_\_\_\_ , alleging that [specify name of respondent(s) on that petition]: \_\_\_\_\_ , \_\_\_\_\_ neglected or abused the child(ren) who is(are) the subject(s) of this custody petition.
- A destitute child petition was filed in [specify name of court]: \_\_\_\_\_ on [specify date petition was filed]: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ , Docket #: \_\_\_\_\_ , alleging that the child(ren) who is(are) the subject(s) of this custody petition is(are) (a) destitute child(ren).

2. Check ✓, if applicable:

- The petition above resulted in a finding being made.

Check ✓ one box:

- The disposition was as follows:  
\_\_\_\_\_  
\_\_\_\_\_

- The disposition has been adjourned pending a consolidated hearing with this petition, pursuant to F.C.A. § 1055-b for a neglect or abuse petition or F.C.A. § 1095 for a destitute child petition. The next court date is: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ .

3. Check ✓, if applicable:

- A permanency report pursuant to Article 10-A of the F.C.A. was filed in the Family Court indicating a permanency plan of custody of the child(ren) with the petitioner.  
Name of the County: \_\_\_\_\_

**8a. Child Protective Attachment (To be used for a Petition for Modification of Order of Custody Made by NYS Family Court or NYS Supreme Court only)**

Docket #: \_\_\_\_\_

Date of Report: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

- The permanency hearing was adjourned pending a consolidated hearing with this petition, pursuant to F.C.A. § 1089-a.

4. Has(Have) the child's(ren's) birth mother consented to the change to the custody order/judgment?

- Yes       No

If no, the following extraordinary circumstances support your standing to seek a change to the custody order/judgment: \_\_\_\_\_

5. Has(Have) the child's(ren's) legally established birth father consented to the change to the custody order/judgment?

- Yes       No

If no, the following extraordinary circumstances support your standing to seek a change to the custody order/judgment: \_\_\_\_\_

6. Has(Have) the child(ren) been living with (a) foster parent(s)?

- Yes       No

If yes, fill in the following information:

Name of Foster Parent(s): \_\_\_\_\_

Duration (from - to): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ - \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Has(Have) the foster parent(s) consented to the change to the custody order/judgment?

- Yes       No       Unknown

7. Has the Nassau County Department of Social Services in the related child abuse or neglect permanency proceeding consented to the change to the custody order/judgment?

- Yes       No       Unknown

8. Has the attorney for the child(ren) in the related child abuse or neglect permanency proceeding consented to the change to the custody order/judgment?

- Yes       No       Unknown

**Nassau County Family Court  
Information Sheet**

Print all information. Every box must be filled in. If you do not know the information, print the word UNKNOWN.

**Petitioner (Person filing petition)**

Name: (First) (Middle) (Last)

Maiden/Alias/Nickname: (First) (Last)

Address: (Street) (Apt. #)  
(City) (State) (Zip Code) (County)

If your residence address and mailing address are different, check here , print mailing address in this section and attach a separate paper with your name and residence address.

If your address is not known to the respondent and you are requesting that your address be kept confidential check box here .

Home Phone #: ( ) - Work Phone #: ( ) - Cell Phone #: ( ) -

Date of Birth: / /	Race: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Other [specify]: _____	Ethnic Origin: <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Non-Hispanic
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		

Social Security #: - - Height: ft. in. Weight: lbs Eye Color: Hair Color:

Distinguishing Marks: Driver's License ID #: State:

Are you employed?  No  Yes If yes, Employer's Name:  
Employer's Address:

**Respondent (Person you are filing petition against)**

Name: (First) (Middle) (Last)

Maiden/Alias/Nickname: (First) (Last)

Address: (Street) (Apt. #)  
(City) (State) (Zip Code) (County)

If the respondent's residence address and mailing address are different, check here , print mailing address in this section and attach a separate paper with the respondent's name and residence address.

Home Phone #: ( ) - Work Phone #: ( ) - Cell Phone #: ( ) -

Date of Birth: / /	Race: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Other [specify]: _____	Ethnic Origin: <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White <input type="checkbox"/> Non-Hispanic
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		

Social Security #: - - Height: ft. in. Weight: lbs Eye Color: Hair Color:

Distinguishing Marks: Driver's License ID #: State:

Is respondent employed?  No  Yes If yes, Employer's Name:  
Employer's Address: