

THE
COMMERCIAL
DIVISION
of the
SUPREME
COURT
of the
STATE *of*
NEW YORK

COMMERCIAL DIVISION CLERKSHIP PROGRAM

“...providing litigants with a justice system commensurate with New York’s status as a world commercial and financial center.

—Jonathan Lippman
CHIEF JUDGE OF THE STATE
OF NEW YORK

...a case study in successful judicial administration.

—THE COMMERCIAL AND
FEDERAL LITIGATION SEC-
TION, NEW YORK STATE BAR
ASSOCIATION

...a business court that is the envy of other states.

—THE BUSINESS COUNCIL
OF NEW YORK STATE”

The New York State Supreme Court, Commercial Division, New York County, is offering one- and two-year clerkships to law school graduates. These clerkships will provide valuable professional legal experience to new attorneys with an interest in commercial law and afford them a unique perspective on judicial decision-making and court operations. Clerkship opportunities will be available beginning September 2011.

Commercial Division Clerks will work directly with one of the Justices of the New York County Commercial Division.

THE COMMERCIAL DIVISION
NEW YORK COUNTY

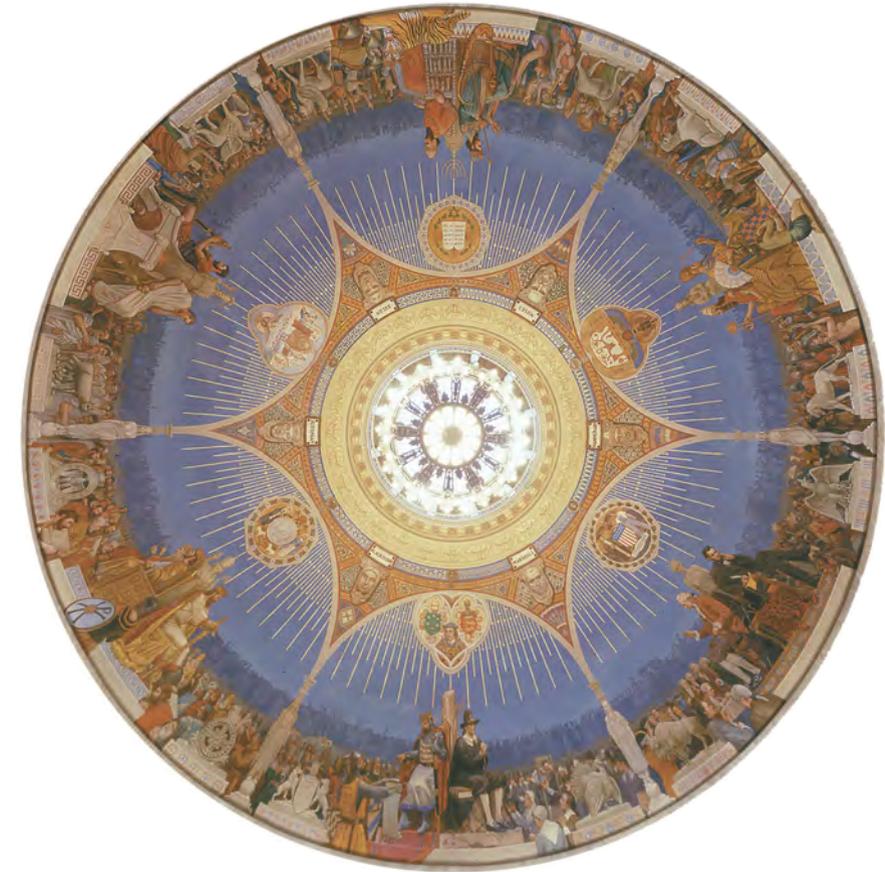
Honorable Sherry Klein Heitler
Administrative Judge

For further information on this program visit our website at www.nycourts.gov or contact the Division of Human Resources, Commercial Division Clerkship Coordinator at (212) 428-2515.

More information about the Division is available at
www.nycourts.gov/comdiv

WWW.NYCOURTS.GOV

THE
COMMERCIAL DIVISION
of the
SUPREME COURT
of the
STATE *of* NEW YORK



COMMERCIAL DIVISION
CLERKSHIP PROGRAM
2011

THE COMMERCIAL DIVISION OF THE SUPREME COURT OF THE STATE OF NEW YORK

NEW YORK COUNTY IS ONE OF THE PRINCIPAL COMMERCIAL CENTERS IN THE COUNTRY, a major situs of national and international financial transactions, commercial finance and the equity markets, business, technology, the media, publishing and the arts. Because of New York County's vital and vibrant role as a center for commerce, the Commercial Division of New York County is a key forum for important commercial litigation.

What is the Commercial Division?

THE COMMERCIAL DIVISION IS THE SPECIALIZED BUSINESS COURT of the New York State Supreme Court, the highest trial-level court in New York. Many of the most complicated and important commercial cases in the State are adjudicated in the Division. The Commercial Division was established in 1995 after a two-year pilot program in New York County. The Division carries forward the great New York tradition of leadership in the development of commercial law in the United States, a tradition which began with Chancellor Kent and Alexander Hamilton, was built upon significantly by Chief Judge Cardozo and colleagues, and continues today.

How does the New York County Commercial Division operate?

THE COMMERCIAL DIVISION Justices in New York County are experienced members of the New York State Supreme Court assigned to the Division by the Administrative Judge of New York County Supreme Court with the approval of the Chief Administrative Judge of the State of New York. The Justices serve in the Division for indefinite terms.

Cases are accepted in accordance with written standards. Among the categories of eligible cases are commercial contract disputes, cases involving commercial finance or commercial banking transactions, claims of commercial mis-

representation or unfair competition, matters arising out of commercial real property transactions, major insurance matters, and UCC cases. Commercial cases seeking monetary damages will be accepted in the Division if a sum of \$150,000 or more is at issue.

The Commercial Division is both expert and efficient.

THE CONCENTRATION OF COMPLEX COMMERCIAL LITIGATION in New York County has permitted the Justices of the Division to develop substantial familiarity with the dynamics of commercial litigation and expertise in commercial law. The Division seeks to achieve resolution of matters on the merits in accordance with the highest judicial standards. The familiarity of the Justices with commercial litigation also contributes to efficient and effective case management, particularly of the discovery process, which in the absence of management can lead to serious delay and significant expense for the parties.

Cases are assigned to the Division Justices at random. Justices are responsible for their own inventory from the outset of each matter to its conclusion.

What will a Commercial Division Clerkship offer?

FOR NEW ATTORNEYS, especially those who aspire to a career in commercial law, a clerkship in the New York County Commercial Division will be an invaluable experience. Law Clerks will be in a position to make significant contributions to the resolution of major cases and in doing so will gain a vast amount of practical understanding of the litigation of commercial cases. Law Clerks will be afforded a special perspective on the workings of the Commercial Division, the judicial process in commercial cases and the operation of the courts. Law Clerks will be exposed daily to the work of firms practicing law at the highest professional level.

COMMERCIAL DIVISION

CLERKSHIP PROGRAM

THE ROLE OF THE CLERK

Commercial Division Clerks will be assigned to work directly for a Justice in the Commercial Division and will be responsible for:

- Drafting decisions and orders.
- Assisting Justices with discovery disputes.
- Assisting Justices with case scheduling conferences.
- Assisting in the overall management of the Justice's inventory.
- Reviewing and researching evidentiary issues before and during trials.
- Drafting jury instructions and verdict sheets.

ELIGIBILITY

- Receipt of a Juris Doctor degree from a fully accredited law school.
- Applicants must be law school graduates or anticipate graduation from law school by Spring 2011.
- Application packages must be filed by January 31, 2011 for positions beginning September 2011.

INFORMATION

- Clerkships will be offered for one and two years.
- Clerkships begin in September 2011.
- Annual salary as of September 2011 is \$68,531.
- Clerkships include a comprehensive employment benefits package.

More information about the Division is available at www.nycourts.gov/comdiv.

APPLICATION PROCESS

THE APPLICATION PACKAGE SHOULD INCLUDE:

- Current resumé
- Law school transcript
(unofficial copy will suffice)
- Writing sample
(unedited)
- Two letters of recommendation from law school professors

(if you have been practicing law following receipt of a J.D. degree, letters from legal employers may be substituted)

- Cover letter indicating qualifications and demonstrated interest in commercial law

Application packages must be filed by January 31, 2011 for positions beginning September 2011. Submit application packages to:

Lauren DeSole, Esq.
Division of
Human Resources
NYS Office of
Court Administration
25 Beaver Street
New York, NY 10004