

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT

 State of New York
 UNIFIED COURT SYSTEM
 8TH JUDICIAL DISTRICT

 Employment Announcement # **08004**

POSITION TITLE: NEW YORK STATE COURT OFFICER - CAPTAIN **JG: 24**

LOCATION: NYS COURTS - 8TH JUDICIAL DISTRICT

BASE SALARY: \$68,418 PER YEAR

CLASSIFICATION: NON-COMPETITIVE

QUALIFICATIONS: One (1) year of service in the New York State Court Officer-Lieutenant title: -OR- Three (3) years as New York State Court Office-Sergeant; -OR- An equivalent combination of education and experience. Candidates must be legally eligible and qualified to carry firearms. New York State residency is required for appointment. Candidates must be citizens of the United States.

DISTINGUISHING FEATURES OF WORK: Under the general direction of the New York State Court Officer-Major I or II, New York State Security Coordinator or other security supervisory personnel, New York State Court Officer-Captains are responsible for supervising security operations at a court facility having a minimum of fifteen subordinate security staff. NYS Court Officer-Captains supervise the activities of Lieutenants, Sergeants, and other subordinate security personnel. NYS Court Officer-Captains are responsible for assisting in the local implementation of statewide security policies and for recommending security policies to meet the local circumstances of the court or facility to which the position is assigned. NYS Court Officer-Captains are peace officers, required to wear uniforms and may be authorized to carry firearms and also perform administrative and other related duties.

ASSIGNMENT: The appointee to this position will be assigned, under the direction of the 8th District Security Chief and Major, supervisory security duties for the security force in the 8th Judicial District. Duties will include, but not be limited to: determining the proper security staffing pattern to address normal needs as well as emergency or special security situations, train security personnel, evaluate performance, review probationary or other evaluation reports discuss performance reports with District Chief and Major and perform other related duties. The Captain will oversee commands within the District that will include Supreme, County-level and City Courts as well as Law Libraries.

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next three (3) months. Position(s) available at the present time: 3.

All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web <http://www.nycourts.gov/careers/UCS5.pdf>) a resume to:

Chief Damiano Basile
 8th Judicial District Administrative Office
 92 Franklin St.
 Buffalo, New York 14202

Applicants are encouraged to complete the EEO data collection form.

POSTING DATE: **MAY 26, 2010** APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: **JUNE 16, 2010**
 THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES, AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY. Special arrangements for the disabled may be made by contacting the 8th District Office at (716)845-2505 For more information on career opportunities in the NYS Courts, please visit www.nycourts.gov