

PLEASE POST

EMPLOYMENT
OPPORTUNITY

 State of New York
 UNIFIED COURT SYSTEM
 5TH JUDICIAL DISTRICT

ANNOUNCEMENT NUMBER: 05001

POSITION TITLE: COURT ATTORNEY - REFEREE JG - 31

LOCATION: ONONDAGA COUNTY FAMILY COURT
SYRACUSE, NEW YORK

BASE SALARY: \$95,768 ANNUALLY

CLASSIFICATION: NON COMPETITIVE - CONFIDENTIAL

The private practice of law is prohibited for the duration of the position.

QUALIFICATIONS:

Admission to the New York State Bar; and two years of service in the Associate Court Attorney title; or eight years of relevant legal experience gained after admission to the New York State Bar. While these are minimum qualifications for this title, consideration may be given to education and experience directly related to the assignment.

DISTINGUISHING FEATURES OF WORK:

Court Attorney-Referees act as special referees and research and analyze complex legal issues and questions raised in civil and criminal cases heard in trial courts or on appeal to certain County Courts and may be responsible for supervision of court attorneys and support staff who are located in one or more courts situated throughout a county, judicial district or department. They serve in a confidential capacity and work with substantial independence from supervision in units located in the Court of Claims or special parts in the Supreme Court or in County, District, Family, and Surrogate's Courts in counties entirely within cities or in counties that have populations exceeding 400,000.

ASSIGNMENT

Under the supervision of the Chief Clerk of Onondaga County Family Court the Court Attorney-Referee will hear and report or hear and determine cases assigned to him or her in Onondaga County Family Court. Those cases include but are not limited to custody and visitation, cases in the Model Court for abused and neglected children and cases involving temporary and permanent orders of protection. The Court Attorney-Referee will also provide coverage, as necessary, in the other Family Courts in the Fifth Judicial District. Travel is required. Duties will be discussed in greater detail at the time of the interview.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next three (3) months. Position(s) available at the present time: 1

ALL INTERESTED PERSONS MEETING THE MINIMUM QUALIFICATIONS MUST SUBMIT A UCS-5, "APPLICATION FOR EMPLOYMENT" FORM, (OBTAINABLE FROM ANY NY STATE COURT OFFICE OR <http://www.nycourts.gov/careers/UCS5.pdf>) AND RESUME TO:

**MICHAEL A. KLEIN, ESQ.
 DISTRICT EXECUTIVE
 FIFTH JUDICIAL DISTRICT OFFICE
 600 S. STATE STREET, ROOM 300
 SYRACUSE, NEW YORK 13202**

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: FEBRUARY 17, 2010

APPLICATION MUST BE POSTMARKED OR RECEIVED BY: MARCH 10, 2010

THE NEW YORK STATE UNIFIED COURT SYSTEM IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES AND INDIVIDUALS WITH DISABILITIES ARE ENCOURAGED TO APPLY.