

**State of New York
Unified Court System
Financial Planning & Control Manual
VOLUME 3**

Date: 1/4/17	Subject: DFM Bulletins	Part/Chapter XI/1.000
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<u>Number</u>	<u>Subject</u>	<u>Issued</u>	<u>See Also:</u>	<u>Status</u>
0801	New Bulletin Format	1/2/08		Active
0802	Part-Time City, Town or Village Judge Assigned Temporarily to a Town or Village Court	1/7/08	AO 599	Active
0803	Agency Bank Accounts - Reconciliation and Reporting	3/20/08		Active
0804	Revenue Manual Update - Chapter 56, Laws of 2008	4/28/08	DFM1007	Revised
0805	Fiscal 2008-09 Fringe Benefit Assessment Rates	5/16/08	DFM0905	Revised
0806	Judicial Travel Reimbursement - Attendance at Judicial Association Meetings	5/21/08	DFM1002	Revised
0807	Payments to Department of Correctional Services - Division of Industries	5/21/08		Active
0808	Business-Related Personal Car Mileage	6/27/08	DFM0901	Revised
0809	Travel Reimbursement Rates	9/22/08	DFM0907	Revised
0810	UCS Education & Training and UCS Special Committee Resources	11/21/08		Active
0811	State-Funded Transcript and Per Diem Court Reporter Expenses	12/10/08	DFM1502	Active
0901	Business-Related Personal Car Mileage	1/2/09	DFM0908	Revised
0902	Verifying Vendor Licenses, Certificates, Registrations, Insurance and Qualifications	3/9/09		Active

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0903	Municipal Payee Identification Codes	4/24/09		Active
0904	Revenue Manual Update - Electronic Record Searches - Revenue Cost Center	4/27/09	DFM0804	Active
0905	Fiscal 2009-10 Fringe Benefit Assessment Rules	4/28/09	DFM1005	Revised
0906	Revenue Manual Update Chapter 59 - Laws of 2009	8/20/09		Active
0907	Travel Reimbursement Rates	9/14/09	DFM1101	Revised
0908	Business-Related Personal Car Mileage	12/8/09	DFM1101	Revised
0909	Information Subpoenas at Nominal Cost	12/23/09		Active
1001	Compensation Rate Guidelines for Court-Appointed Non-lawyer Professionals	1/14/10		Active
1002	Judicial Travel Reimbursement - Attendance at Judicial Association Meetings	1/22/10	DFM1206	Revised
1003	Assigned Counsel - Chapter 538, Law of 2006	3/19/10		Active
1004	New Expenditure Object 53662 Security Supplies	5/6/10		Active
1005	Fiscal 2010-11 Fringe Benefit Assessment Rates	6/22/10	DFM1105	Revised
1006	New York State Bar Exam Fee - Foreign Educated Applicants	7/1/10		Active

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1007	Criminal History Search Fee Increase	7/1/10		Active
1008	Attorney Registration Fee Increase	7/8/10		Active
1009	Revenue Manual Update - Civil Fee Legislation	7/29/10		Active
1010	County Clerks Sole Custody Accounts	9/16/10		Active
1101	Business-Related Personal Car Mileage	2/16/11	DFM1108	Revised
1102	Returned Juror Payments - New JMS Update Requirement	2/17/11		Active
1103	SFS Revenue Reporting Workflow for City and District and Surrogate's Courts	3/17/11		Active
1104	SFS New Revenue Reporting Procedures for Court of Appeals, Appellate Division, Court of Claims, OCA	3/30/11		Active
1105	Fiscal 2011-12 Fringe Benefit Assessment Rates	5/10/11	DFM1203	Revised
1106	Business-Related Travel Reimbursement	6/1/11	DFM1109	Revised
1107	Reimbursement of E-filing Credit Card Fees - County Clerks Outside NYC	6/23/11		Active
1108	Travel Reimbursement - Business-Related Personal Car Mileage	6/30/11	DFM1301	Revised
1109	Business-Related Travel Reimbursement	10/24/11	DFM1207	Revised
1201	SFS Vendor Approval Notification	3/22/12		Active

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1202	Per-Diem Court Interpreter Payments	3/30/12		Active
1203	Fiscal 2012-13 Fringe Benefit Assessment Rates	6/21/12	DFM1406	Revised
1204	Electronic Records Certification of Travel & Expense Documentation in SFS	7/2/12		Active
1205	Revenue Procedures & Revenue Records Retention Policy	8/24/12		Active
1206	Judicial Travel Reimbursement - Attendance at Judicial Association Meetings	10/1/12		Active
1207	Business-Related Travel Reimbursement	12/5/12	DFM1306	Revised
1208	Tracking and Reporting Hurricane Sandy Related Costs in SFS	12/10/12		Active
1301	Travel Reimbursement - Business Related Personal Car Mileage	1/2/13	DFM1401	Revised
1302	SFS Expenditure Account Codes - Update	1/18/13		Active
1303	Reporting of Travel & Lodging Expenses Employees with Two or More Work Locations	3/6/13		Active
1304	Court Reporter Claims for Payment - Monthly Submission	6/18/13	DFM1606	Revised
1305	VTL Additional Surcharge for Parking Violations	7/17/13		Active
1306	Business-Related Travel Reimbursement	9/12/13	DFM1307	Revised

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1307	Business-Related Travel Reimbursement	11/13/13	DFM1411	Revised
1401	Travel Reimbursement - Business-Related Personal Car Mileage	1/6/14	DFM1501	Revised
1402	Electronic Records Certification of Accounts Payable (AP) Documentation in the Statewide Financial System (SFS)	1/6/14	DFM1504	Revised
1403	Prompt Payment - Clarification	2/18/14		Active
1404	Statewide Financial System (SFS) Blackout Period and Fiscal Year End (FYE) Procedures and Information	3/3/14		Active
1405	Statewide Financial System (SFS) Security Administration Guidelines - Departmental Responsibilities	5/8/14		Active
1406	Fiscal 2014-15 Fringe Benefit Assessment Rates	5/27/14	DFM1506	Revised
1407	Statewide Financial System (SFS) Processing and Monitoring Procedures	6/16/14		Active
1408	Statewide Financial System (SFS) Field Updates - Obligation, Accounting and Budget Date	6/16/14		Active
1409	Statewide Financial System (SFS) Single Payment Vendor IDs	6/19/14		Active
1410	Reimbursement of Business Meals	9/1/14	DFM1602	Revised
1411	Business-Related Travel Reimbursement	10/15/14	DFM1508	Revised

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1501	Travel Reimbursement - Business-Related Personal Car Mileage	1/1/15	DFM1601	Revised
1502	Per Diem Court Reporter Appearance Fees	1/1/15		Active
1503	SFS Blackout Period and Fiscal Year End Procedures and Information	2/24/15		Active
1504	Electronic Attachments in Accounts Payable and Travel & Expense within the Statewide Financial System; and Redaction of Private and Confidential Information from Attachments	3/19/15		Active
1505	Compensation Rules and Rates - Small Claims Assessment Review (SCAR) Hearing Officers	4/13/15		Active
1506	Fiscal 2015-16 Fringe Benefit Assessment Rates	4/14/15	DFM1605	Revised
1507	Credit Card Processing Security Settings - E-Filing	4/24/15		Active
1508	Business-Related Travel Reimbursement	9/3/15	DFM1603 Meals DFM1607 Lodging	Revised
1509	Travel Update: Expense Report Submission 30-Day Rule	9/17/15		Active
1510	Use of Single Payment Supplier IDs - Clarification	12/18/15		Active
1601	Travel Reimbursement - Business-Related Personal Car Mileage	1/4/16	DFM1701	Revised
1602	Reimbursement of Business Meals	1/7/16		Active

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1603	Per Diem Travel Expenses - Meal Reimbursement Rates	2/5/16		Active
1604	Statewide Financial System (SFS) Blackout Period and Fiscal Year End (FYE) Procedures and Information	2/11/16		Active
1605	Fiscal 2016-17 Fringe Benefit Assessment Rates	4/29/16		Active
1606	Court Reporter Claims for Payment - Single Claim Threshold Increase	6/15/16		Active
1607	Business-Related Travel Reimbursement - Lodging Updates	8/29/16		Active
1608	Changes to Amtrak Government Fare Rules	9/6/16		Active
1701	Travel Reimbursement - Business-Related Personal Car Mileage	1/4/17		Active