



NEW YORK STATE
Unified Court System

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DFM Bulletin

Number 0803

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TO : Holders of the Financial Planning and Control Manual

SUBJECT: Agency Bank Accounts - Reconciliation and Reporting

OSC Accounting Bulletin number A-588, dated March 12, 2008, re-issues and adds to the requirements of Accounting Bulletin A-570 with respect to the timely reporting of bank account balances to the Department of Taxation and Finance - Division of the Treasury. To review OSC Accounting Bulletin A-588, click here: <http://www.osc.state.ny.us/agencies/abulls/a588.htm>

It is now required that we adhere to this new reporting schedule for the reporting of bank balances during SFY 2008-09. In addition, all agencies must review the Financial Report section of the New York State Register to ensure bank account information is correct. Bank account discrepancies should be reported to your respective Administrative Office for forwarding to the Division of Financial Management and the Division of the Treasury.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the management of UCS bank accounts, or the monitoring of internal controls relating thereto.

NYS UNIFIED COURT SYSTEM
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PURPOSES ONLY

Charles J. Hughes