

RFP #002 – OCA/ P&CS

Questions and Answers

Question: Our grant proposal is only to help with treatment costs. We will provide an audited financial statement and any other financial information requested. However, must we complete the full budget on excel or can we just provide those costs related to our grant proposal (treatment)?

Answer: Yes, you must complete the full budget.

Question: The Excel budget file available at: <http://nycourts.gov/admin/bids/currentsolicitations.shtml> does not include "Revenue". Is that missing or does the grant proposal only require "Expense"?

Answer: Revenue is the “funding requested” field on the budget.

Question: Is it acceptable to have additional pages (1 or 2) for each section? We would like the opportunity to fully explain our mission and plans for additional funding.

Answer: No, you cannot exceed the page limits specified in the RFP.

Question: May the Foundation (a 501(c)(3), as required in this application) apply to the RFP and use the proofs of insurance of the affiliated Bar Association (a 501(c)(6)) to comply with the application’s AA/EEO and insurance requirements? Or, should this application come instead from the Association – recognizing that the Association is not a 501(c)(3) as required by the RFP? Would a 501(c)(6) organization be considered for funding?

Answer: Every applicant must submit proof that the applicant is covered by liability insurance as specified in exhibit 1 to the RFP. The applicant must also provide proof of Workers’ Compensation and Disability Benefits insurance coverage in its name if any paid staff are performing any part of the services that are the subject of the proposal. A 501(c)(6) organization may apply if organized as a lawyer assistance program, bar association or bar foundation, with facilities in New York State.

PLEASE NOTE: The RFP Attachments list has been modified to remove the implication that only 501(c)(3) organizations are eligible to apply.