

REVISED QUESTIONS & ANSWERS (Q&A)

Q.1. Please confirm that a non-officer individual with the authority to bind a contract is sufficient for all signature documents required in this RFP.

*Answer to Q.1: Any person authorized by his/her company to sign a contract may sign the RFP submission.*

Q.2. Will vendors be eliminated based on only providing references upon being named a finalist?

*Answer to Q.2: Please provide references as required by the paragraph "References" on page 5 of the bid specifications. The OCA reserves the right to eliminate any bidder who does not provide the documents listed on the Enclosure Document Checklist, which includes a list of three references.*

Q.3. Please provide an employee based census.

*Answer to Q.3: See Exhibits 1.1 (Active Employees census) and 1.2 (Retirees census.)*

Q.4. May we please get the claims and utilization data for the current Vision employee's?

*Answer to Q.4: See Exhibit 4 for utilization. OCA does not compile, nor is in possession of claims data.*

Q.5. Please advise me of the prior coverage info, claims history, premium history and rate history as these are the basics I need prior to quoting.

*Answer to Q.5: OCA does not provide such information during the bid period, but bidders may make a FOIL request, which will be responded to accordingly, approximately 20 days after receipt of the request. Information about making a FOIL request is available at <http://www.nycourts.gov/foil>.*

Q.6. Is there a questionnaire that will need be completed?

*Answer to Q. 6: Please see paragraph Attachment III - Vendor Responsibility Questionnaire, page 2 of the bid specifications. Bidders must complete a Vendor Responsibility Questionnaire either electronically or in paper form.*

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Q.7. Can you please provide the current vision rates that are being paid ? It will be difficult for us to move forward in the bid process until we know what the rates are.

*Answer to Q.7: Please see Answer to Q.5.*

Q.8. Is the Recycled Paper Process requirement in Attachment I applicable for this RFB?

*Answer to Q.8: No.*

Q.9. Please advise if an electronic response is acceptable or if hard copy is preferred. *Answer*

*to Q.9: Please see paragraph Packaging, Identifying and Delivering of Bid Proposals, page 3, "Bidders may not submit their bid/proposals responses online."*

Questions from Vision Plan Pre-Bid Conference

April 27, 2012

11 a.m.

Q.1. Is the provision for the 2<sup>nd</sup> pair of dress glasses, is it for VDT pair or dress glasses?

*Answer to Q.1: With respect to eyeglasses for active employees, Employee Members are entitled to: one (1) pair of dress eyeglasses (lenses and frames) and, if professionally indicated, one (1) pair of VDT eyeglasses (lenses and frames), per Benefit Year.*

Q.2. Under the warranty provision (p. 18), all glasses dispensed are covered. Does the warranty extend to every pair of glasses? Is there an automatic exclusion from the Bid if not adhered to?

*Answer to Q.2: As indicated in the Bid the warranty must cover all Plan frames and lenses that are dispensed by or on behalf of Participating Providers under the Plan. Bidders must comply with all provisions of the Bid specifications; including those on warranty, or risk being declared non-responsive and their Bid response will be disqualified.*

Q.3. Do the fees charged to members have to be identical matches with those listed on page 20?

*Answer to Q.3: Yes. Those fees are part of the minimum requirements of the bid.*

Q.4. When utilizing an Out-of-Network provider, and the price of the frames exceeds \$150, and the employee pays the \$25 co-pay. Are the remaining covered expenses based upon \$125 or \$175?

Answer to Q.4: The following applies to any covered expense amount: The first \$25.00 of the covered expense is paid by the Member. 80% of the balance of the covered expense is paid by the Insurer, up to a total maximum annual reimbursement of \$150.00.

Q.6. Is this a cyclical bid?

*Answer to Q.6: The maximum length of an award pursuant to the bid will be five (5) years, including any renewal or extension periods. If the benefit is continued, it is anticipated that OCA will engage in a procurement process upon the termination of the awarded agreement.*

Important:

Please note that the RFB Form (first page of the bid specifications) has been corrected: The sentence "Rental of an indoor pistol range to provide firearms training for court peace officers" has been deleted as it clearly did not belong to this bid. Please use the corrected, attached RFB Form in your bid submission. The RFB package posted on the UCS website also included the corrected RFB Form.

STATE OF NEW YORK

JUDICIARY

—REQUEST FOR BID/PROPOSAL—

(This is not an order)  
**BID MUST BE MADE ON THIS SHEET  
 OR AS OTHERWISE SPECIFIED**

Marie-Claude Ceppi  
 NYS Office of Court Administration  
 25 Beaver Street, R-840  
 New York, NY 10004  
 (Agency Name and Address)

Direct Inquiries to: Marie-Claude Ceppi  
 Email: Mceppi@courts.state.ny.us

Price to include delivery to (describe exact location and method of delivery)

Per attached RFB/RFP Specifications

<b>Bid Number:</b> OCA/JB-187	<b>Commodity Group:</b>
<b>Issue Date:</b> 04/06/2012	
<b>Opening Date:</b> 05/08/2012	<b>Commodity Name:</b>
<b>Time:</b> 3:00 PM	<b>GROUP VISION BENEFITS</b>

OFFICE OF GENERAL SERVICES "GENERAL SPECIFICATIONS" ARE FULLY INCORPORATED HEREIN.

Agency's Specification of item(s) Required (include quantities)	Bidder's Quotation and Specific Description of Item Offered
<b>UCS ATTACHMENTS I, III AND IV ATTACHED &amp; INCORPORATED HEREIN.</b>	Respondents are to submit all required documentation and pricing in the format prescribed by the attached RFB/RFP Specifications.

**NOTICE TO BIDDERS**

Pursuant to the Rules and Regulations of the Chief Administrator for the Courts, sealed responses for furnishing the item(s) in this Solicitation will be received at the above address. When submitting a response, you must:

1. Complete this form in its entirety using ink or typewriter and return with all other documents.
2. Explain any deviations or qualifications if your response deviates from the specifications. If necessary, attach a separate sheet setting forth such explanations.

3. Sign the Solicitation Forms. The Bid/Proposal response must be completed in the name of the respondent (corporate or other) and must be fully and properly executed by an authorized person.

4. INDICATE THE SOLICITATION NUMBER, THE OPENING DATE AND TIME ON THE ENVELOPE CONTAINING THE SEALED RESPONSE.

5. Mail the bid/proposal response to the above agency address in sufficient time for it to be received before the specified bid opening. **LATE RESPONSES WILL BE REJECTED.**

BIDDER HEREBY CERTIFIES THAT THE ABOVE QUOTED (OR OTHERWISE NOTED) PRICES ARE APPLICABLE TO ALL CUSTOMERS FOR COMPARABLE QUANTITIES, QUALITY, STYLES OR SERVICES.

**RESPONSES MUST BE SIGNED**

Bidder's Firm Name		Employer's Federal Identification Number	
Address Street	City	State	Zip
Bidder's Signature		Official Title	
Printed or Typed Copy of Signature		Area Code/ Telephone Number Email Address	