

Q.1. Please confirm that a non-officer individual with the authority to bind a contract is sufficient for all signature documents required in this RFP.

*Answer to Q.1: Any person authorized by his/her company to sign a contract may sign the RFP submission.*

Q.2. Will vendors be eliminated based on only providing references upon being named a finalist?

*Answer to Q.2: Please provide references as required by the paragraph "References" on page 5 of the bid specifications. The OCA reserves the right to eliminate any bidder who does not provide the documents listed on the Enclosure Document Checklist, which includes a list of three references.*

Q.3. Please provide an employee based census.

*Answer to Q.3: See Exhibits 1.1 (Active Employees census) and 1.2 (Retirees census.)*

Q.4. May we please get the claims and utilization data for the current Vision employee's?

*Answer to Q.4: See Exhibit 4 for utilization. OCA does not compile, nor is in possession of claims data.*

Q.5. Please advise me of the prior coverage info, claims history, premium history and rate history as these are the basics I need prior to quoting.

*Answer to Q.5: OCA does not provide such information during the bid period, but bidders may make a FOIL request, which will be responded to accordingly, approximately 20 days after receipt of the request. Information about making a FOIL request is available at <http://www.nycourts.gov/foil>.*

Q.6. Is there a questionnaire that will need be completed?

*Answer to Q. 6: Please see paragraph Attachment III - Vendor Responsibility Questionnaire, page 2 of the bid specifications. Bidders must complete a Vendor Responsibility Questionnaire either electronically or in paper form.*

Q.7. Can you please provide the current vision rates that are being paid ? It will be difficult for us to move forward in the bid process until we know what the rates are.

*Answer to Q.7: Please see Answer to Q.5.*

Q.8. Is the Recycled Paper Process requirement in Attachment I applicable for this RFB?

*Answer to Q.8: No.*

Q.9. Please advise if an electronic response is acceptable or if hard copy is preferred.

*Answer to Q.9: Please see paragraph Packaging, Identifying and Delivering of Bid Proposals, page 3, "Bidders may not submit their bid/proposals responses online."*