

Interested applicants should apply by email on or before
5:00 p.m. on **October 4, 2024 (updated)** to:

AD3-LR-Recruiting@nycourts.gov

Please attach the following to your email in PDF format:

- 1) Cover letter
- 2) Resumé
- 3) Law School Transcript
- 4) Self-Edited Legal Writing Sample
- 5) Copy of UCS-5 form

Applicants will receive a confirmatory email upon receipt of the application materials.

Interested applicants who are unable to apply by email may apply by regular mail by forwarding copies of the above-listed materials to:

Robert D. Mayberger
Clerk of the Court
Supreme Court, Appellate Division
Third Judicial Department
P.O. Box 7288 Capitol Station
Albany, New York
12224-0288

Mailed applications postmarked after October 4, 2024
will not be accepted.