

**HON. PAUL B. WOJTASZEK**  
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Secretary: Melinda Boesken (716) 845-9440  
[mboesken@nycourts.gov](mailto:mboesken@nycourts.gov)

Court Clerk: Kendra Majewski (716) 845-9412  
[kmajewski@nycourts.gov](mailto:kmajewski@nycourts.gov)

Court Reporter: Kerry Meegan (716) 845-3623

**MOTIONS:** First and Third Wednesday of each month at 10:00 a.m. Please contact Chambers direct if you wish to argue in person in Court. Otherwise, civil motions are still being conducted virtually by appearances via Teams link the court will issue. Hard/courtesy copies of all motions must be provided to the Court.

**E-FILES:**

**Working copies for electronically filed papers are required by this Court.**  
Be sure to attach the required confirmation notice from NYS Courts E-filing.

**CIVIL MOTIONS, POST-MATRIMONIAL, AND HEARINGS:**

CPLR service applies. **NOTE:** Motions will be automatically adjourned to the following special term if any papers are received after 12:00 p.m. on the Monday prior to the return date. No fax or e-mail submissions are permitted.

Summary judgment papers: Unless your case is one of first impression in the State of New York, compliance with rule § 202.8-g is waived. Those who

believe their case qualifies as one to comply with § 202.8-g shall consult with the judge before such submission.

Adjournment of motions may be granted on consent of parties, subject to approval of the Court. Only stipulated or initialed Orders, with consent of opposing counsel, should be submitted to the Court for signature. Motions cannot be adjourned generally. Confirmation of an adjournment, with notice of rescheduled dates, must be made in writing to the Court and all parties. The first adjournment of a motion may be made on consent of the parties alone, and in no event more than 30-days from the initial return date. The second adjournment of a motion may be made on consent of the parties, however this adjournment must be approved by the Court. Any further adjournment requests beyond these first two adjournments must be made in the courtroom and on the record before the Judge unless this requirement is explicitly waived by the Court.

Discovery motions may be subject to a conference with the Law Clerk prior to argument on the return date. Affidavits of good faith are required on all discovery motions. TROs on notice, if other attorney known. Requests for TROs on cases assigned to another Judge will be considered only upon prior approval of the IAS Judge or his/her Law Clerk.

All other hearings, including Post-Matrimonial matters brought by Order to Show Cause, are scheduled by the Court.

## **CONFERENCES:**

### **Civil**

A preliminary conference will be held within forty-five (45) days of the Court's receipt of a filed RJI. All conferences are before the IAS Judge or Law Clerk. All conferences are still being conducted virtually by appearances via Teams link the Court will issue. Pleadings and a brief summary of the case in letter form are required in advance of the initial conference via first class mail or email to [mboesken@nycourts.gov](mailto:mboesken@nycourts.gov). Adjournments granted with the consent of all parties, subject to the Court's approval, by contacting the Court's Secretary.

## **TRIALS AND REFERENCES:**

## Civil

Trial dates are considered to be “date certain.” Adjournments are granted by the Judge only, not based merely on counsels’ consent. (**Expert disclosure deadlines and expert motions per the Court’s Trial Order**). Motions *in limine*, pleadings, list of witnesses, and expert disclosure are required to be filed with the Court one (1) week prior to jury selection. Motions *in limine* are heard at 10:00 a.m. the Wednesday preceding Thursday jury selection. Conference and/or conference call with the Judge upon completion of jury selection. Requests to Charge and proposed Verdict Sheets required one (1) week prior to jury selection. Charge conference held prior to summations, with rulings placed on the record upon request.