Notice of Court Date: Rent Not Paid

☐ **Rochester City Court** ☐ **Gates Town Court** ☐ **Greece Town Court** ☐ **Irondequoit Town Court**
County of Monroe **Case No.**_____

FROM: **Landlord**
Petitioner(s): _____
Name(s) of landlord or owner asking the court to evict the renter for not paying rent

TO: **Renter/Tenant**
Respondent(s): _____
Name(s) of renter(s) the landlord is asking the court to evict

Renter's Address: _____

Warning! Your landlord claims you owe back rent and is asking the court to evict you if you do not pay. If you do not want to be evicted, you **must** go to court on the date and time below. If your name is not on this form but you live at this address, you have a right to go to court.

Go to Court on		**Acuda al tribunal**
Date:	*(m/d/yyyy)*	Fecha
Time:	☐ a.m. ☐ p.m.	Hora
Court address:		Dirección del tribunal
Courtroom #:		# de sala

Landlord's Reason to Ask for Eviction

1. Your landlord says you owe **back rent** and **interest** on the back rent. Look at the Petition that came with this Notice for how much the landlord thinks you owe.
2. Your landlord wants the court to make a judgment to order you to pay back rent and interest.
3. If you agree with the amount the landlord thinks you owe and you pay the landlord, the court will dismiss the case. Take your payment or proof of payment to court.

Your Answer

1. Your response to the Petition is called an Answer. You can speak your Answer in court. Or you can write your Answer and take it with you to court.
2. Your Answer tells your side of the case and the reasons the landlord should not win. The reasons are called defenses. You can also talk about money that the landlord owes you or repairs you need. If you do not tell the court about a defense, you might not be able to use it to support your case or any other case. Learn more about *Answers* at: *nycourts.gov/forms/np.*

Need more time to get ready for court?
Go to court on your court date and ask for a 14-day postponement.

Tell us what you think of this Notice of Petition form,
forms.gle/jGpgt949W3dEuR1z7

Landlord's Lawyer's Information

If landlord does *not* have a lawyer, skip to *Landlord's Information* below.

Lawyer's Name (print) _____ Lawyer's Signature _____

Business Address _____

Date (m/d/yyyy) _____ Phone (10 numbers, no spaces) _____

Landlord's Information

Landlord's Name (print) _____ Landlord's Signature _____

Business Address _____

Date (m/d/yyyy) _____ Phone (10 numbers, no spaces) _____ Signature of ☐ **Court Clerk** or ☐ **Judge** _____

Resources for Landlords and Renters

Written Translation of this form

nycourts.gov/forms/np
ASL & Other languages

español | العَرَبِيَّة | 汉语 | 漢語
नेपाली | ትግርኛ | اَف صَومالي ~ |

Interpreters

Spoken & Sign language

646-386-5670
nycourts.gov/courtinterpreter

Find a Lawyer, Legal Help & Information

- Tenants: Tenant's Defense Hotline (free), (585) 504-6195, tenantdefense.org
- Landlords: The Housing Council (free), (585) 546-3700, thehousingcouncil.org
- nycourts.gov/courthelp/Homes/evictions.shtml
- lawhelpny.org
- tenanthelpny.org
- NYS Bar Association Lawyer Referral Service (low cost), findalawyernys.org

ADA Accommodations

585-371-3266
nycourts.gov/adainfo

Financial Help from 2-1-1

- Call **211**
- Go to **www.211.org**
- Get **211 help** in some courts

Print Form