

**COMMERCIAL DIVISION
SUPREME COURT, NEW YORK COUNTY
ALTERNATIVE DISPUTE RESOLUTION PROGRAM**

NEUTRAL APPLICATION FORM

The Commercial Division Alternative Dispute Resolution Program provides mediation and other forms of ADR in cases referred to the Program by Justices of the court or submitted by parties on consent. Those who wish to become neutrals must (i) have at least ten years of experience as a practitioner of commercial law or, for accountants or business professionals, an equivalent level of experience; and (ii) meet the training and experience requirements of Part 146 of the Rules of the Chief Administrative Judge (at least 24 hours of basic mediation training, an additional 16 hours of advanced training in commercial mediation techniques, and recent experience as a mediator of commercial matters). Training in arbitration does not suffice.

Persons who lack the required training may apply to become neutrals. The Division will retain the application on file until the applicant has completed the required training, which may be obtained by attending bar association or CLE programs. For training guidelines and other helpful information about court rosters, visit www.nycourts.gov/adr/part146. From time to time, the Division presents commercial mediation courses, and persons with applications on file may attend these courses, space permitting.

Under the Rules of the Program, mediations proceed for four hours without charge to the parties. Thereafter, if the parties are willing to continue, the mediator must be compensated as provided in the Rules.

Please provide in full the information called for below, attaching additional sheets if needed. The applicant also should submit a resume and cover letter to highlight any pertinent information called for by this form.

Basic Information

1. Please provide your name, firm name and address, phone and fax numbers and e-mail address, if any.

Admissions

2. Please list the year of your admission to the New York Bar and the names of any other jurisdictions or courts where you are admitted to practice and the year of admission.

Education

3. Please list the following information about your undergraduate, graduate, and legal education: institution, degree received, and year of degree.

Undergraduate: _____

a neutral evaluator, please provide the same information with respect to your training in neutral evaluation and experience as an evaluator.

Nature of training: _____

Provider: _____ Year: _____ Hours: _____

Nature of training: _____

Provider: _____ Year: _____ Hours: _____

Additional Information: _____

Request to Join the Commercial Division Panel of Neutrals

7. I hereby seek admission to the Commercial Division Panel of Neutrals for New York County. I understand that by signing below, I agree and commit, if called upon, to serve as a Neutral in three matters each year.

Dated: _____

Signature: _____

Thank you very much for taking the time to complete this form and for your interest in our ADR Program.

COMMERCIAL DIVISION
ALTERNATIVE DISPUTE
RESOLUTION PROGRAM
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