

FAMILY COURT OF THE STATE OF NEW YORK  
COURT OF

\_\_\_\_\_

In the Matter of

Docket No.

Name:

NYSID No.

Date of Birth:

NOTICE OF

A Person Alleged to be a  
DISPOSITION OR Juvenile Delinquent  
TERMINATION OF

PROCEEDING

Respondent.

\_\_\_\_\_

PLEASE TAKE NOTICE that this juvenile delinquency proceeding has been finally disposed of or terminated as follows [check all applicable boxes]:

- Dismissal
- Withdrawal
- Adjournment in contemplation of dismissal Date: \_\_\_\_\_ Term: \_\_\_\_\_
- Adjudication for acts which, if committed by an adult, would constitute the following crimes [specify crime(s) and indicate designated felony, and felony or misdemeanor classification]:
- Disposition upon adjudication [specify date of disposition and term]:
  - Conditional discharge Date: \_\_\_\_\_ Term: \_\_\_\_\_
  - Probation Date: \_\_\_\_\_ Term: \_\_\_\_\_
  - Placement (check applicable box):
  - Restrictive placement (designated felonies only). Date: \_\_\_\_\_ Term: \_\_\_\_\_
  - Nonrestrictive Placement:  Division for Youth  Commissioner of Soc. Serv.
  - Own home, relative or other private person
  - D.F.Y. or C.S.S. for transfer to Dept. of Mental Hygiene
- Restitution or Services for Public Good
- Order of Protection
- Other action [specify]:

CLERK'S CERTIFICATION

I, \_\_\_\_\_, (Deputy) Clerk of the Family Court the State of New York,  
County, do hereby certify that the above information is an accurate summary of the records of this Court.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Court this \_\_\_\_\_ day of \_\_\_\_\_,

19 \_\_\_\_ .  
(SEAL)

\_\_\_\_\_  
(Deputy) Clerk

Instructions for Users and Recipients of Form 3-37

All dispositions and terminations of proceedings under Article 3 of the Family Court Act, in which Respondent has been fingerprinted pursuant to section 306.1 of the Family Court Act, must be reported on this form, which must be sent promptly by the Clerk of Court to: New York State Division of Criminal Justice Services, Records Division, Division Executive Park Tower, Stuyvesant Plaza, Albany, N.Y. 12203. Upon receipt of this notification, the Division of Criminal Justice Services shall note such disposition or termination on the records pertaining to the Respondent or, in the case of termination of the action without a felony finding (or in the case of a juvenile eleven or twelve years old at the time of commission, a class A or B felony only), shall destroy such records forthwith.

Additionally, unless the Family Court has determined that the interests of justice require otherwise, where the proceeding has been terminated in favor of the Respondent, this notice must be sent to the director of the appropriate presentment agency, law guardian, director of the probation department and director of the local police department or other law enforcement agency, as well as the New York State Division of Criminal Justice Services. Upon receipt of this notification, each recipient shall seal or cause to be sealed all official records and papers, including judgments and orders of the court, but not including public court decisions or opinions or records and briefs on appeal, relating to the arrest, the prosecution and the probation service proceedings, including all duplicates or copies thereof, on file with the Court, police agency, probation service and presentment agency and shall not make such papers available to any person or public or private agency. See F.C.A. §375.1. If the proceeding has been adjourned in contemplation of dismissal, pursuant to F.C.A. §315.3, this form should be sent on the date of the adjournment. Official records and papers in such cases should not be sealed until the date of ultimate dismissal. If the proceeding has been restored to the calendar prior to the dismissal, a new Notice of Disposition or Termination of Proceeding (Form-37) must be sent. Such papers shall remain sealed during the pendency of any motion to prevent sealing, pursuant to F.C.A. §375.1.

Finally, where the proceeding has been terminated in any manner other than an adjudication for a crime which, if committed by an adult, would constitute a felony (or in the case of a juvenile eleven or twelve years of age at the time of commission, a class A or B felony only), this form must be sent to the directors of all police departments or law enforcement agencies, as well as the New York State Division of Criminal Justice Services, having copies of fingerprints, palmprints, photographs and copies thereof and information relating to the arrest of the Respondent. Upon receipt of this notification, all such fingerprints, palmprints, photographs and copies thereof and information relating to the arrest of the Respondent shall be destroyed forthwith. See F.C.A. §354.1. If the proceeding has been adjourned in contemplation of dismissal, pursuant to F.C.A. §315.3, this form should be sent on the date of the adjournment. Fingerprints and related records in such cases should not be destroyed until the date of ultimate dismissal. If the proceeding has been restored to the calendar prior to the dismissal, a new Notice of Disposition or Termination of Proceeding (form 3-37) must be sent.