

ITHACA CITY COURT
118 EAST CLINTON STREET
ITHACA, NEW YORK 14850
TRAFFIC INFRACTION PLEA BY MAIL FORM

GUILTY PLEA

I, _____, having been charged with the traffic violation of _____
_____ do hereby waive arraignment in open court and the aid of counsel and
hereby plead GUILTY to the offense as charged and request that this charge be disposed of by a fine/surcharge
penalty fixed by the Court.

I hereby affirm under penalty of perjury that I do not have any prior traffic ticket infraction convictions in New
York State within the past 3 years except as noted below:

Prior Conviction: _____ Date of Prior Conviction: _____

Prior Conviction: _____ Date of Prior Conviction: _____

The undersigned makes all statements under penalty of perjury.

Dated: _____ SIGNATURE: _____

Current Mailing Address: _____

NOTE: If you are under 18 years of age, you must insert the name and address of your parent or guardian here:

NAME: _____ ADDRESS: _____

NOT GUILTY PLEA

I, _____, having been charged with the traffic violation of _____
_____ do hereby waive arraignment in open court and plead NOT GUILTY to the
offense as charged and request a trial before the Court.

____ I am requesting a supporting deposition **NOTE: SUPPORTING DEPOSITIONS MUST BE REQUESTED
WITHIN 30 DAYS OF ARRAIGNMENT BEFORE THE COURT OR WITHIN 30 DAYS OF ENTRY OF THE
NOT GUILTY PLEA (WHEN THE NOT GUILTY PLEA HAS BEEN FILED WITH THE COURT WITHIN 48
HOURS OF THE DATE OF ISSUANCE OF THE TICKET).**

The undersigned makes all statements under penalty of perjury.

Dated: _____ SIGNATURE: _____

Current Mailing Address: _____

NOTE: If you are under 18 years of age, you must insert the name and address of your parent or guardian here:

NAME: _____ ADDRESS: _____