TO ALL ATTORNEYS WHO PRACTICE IN SUPREME COURT, WARREN & WASHINGTON COUNTIES BEFORE HONORABLE DAVID B. KROGMANN

The following are general guidelines for Special Terms to the practicing Bar in the hope that it will be of some assistance to you and your clients. Those lawyers who have practiced for some years will generally recall the manner in which the Special Terms were held to hear motions, oral arguments, conferences, etc. **Of course, motions may still be submitted upon the papers filed and if this is the case, simply indicate this fact in your cover letter and within the notice of motion**.

The practice will be as follows:

1. Regular Special Terms for 2012 for the hearing of all motions in actions or proceedings assigned to me in Warren and Washington Counties will be held on the dates indicated below.

2. All Special Terms will take place on the last Friday of the month (except as indicated), commencing at 9:30 a.m. at the Warren County Municipal Center.

3. The procedural requirements will be as follows: all original moving papers (with proof of service) are to be submitted to the Court Clerk no later than eight (8) business days prior to the return date of the motion and all answering papers shall be submitted to my Chambers by noon on the business day immediately preceding the return date. Please be certain that all applicable fees have been paid. If no answering papers are filed, it will be assumed that there is no opposition to the requested relief. No papers may be submitted on the return date of the motion, except with the permission of the Court. The Court will accept papers by facsimile but the original papers should be filed no later than on the return date of the motion.

4. There may be situations where it is necessary or appropriate for a motion to be heard on a date other than the dates indicated. The Court will attempt to accommodate such situations on a case-by-case basis. If this is the case, please contact the Judge's Chambers to arrange for a return date on a date other than Special Term.

Special Terms - 2012

January 27
February 17
March 30
April 27
May 18
June 29
July 27
August 17
September 28
October 26
November 30
December 21

Your comments and input regarding this practice are welcomed.