

SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF QUEENS
88-11 Sutphin Blvd.
Jamaica, New York 11435

Plaintiff(s), Index No.: _____/___

- against -

Defendant(s).

NOTICE OF COMPLIANCE/SETTLEMENT CONFERENCE

A Compliance/Settlement Conference has been scheduled in the above-named case in which you appear as counsel. The Conference will be held before JUSTICE MARTIN RITHOLZ in the Compliance/Settlement Conference Part on ___ / ___ / ___ at 9:30 A.M.

Counsel appearing for the Conference MUST bring the Bill of Particulars and all previous orders in the case, including the Preliminary Conference Order.

At the conference, inquiry will be made regarding the following items of discovery as applicable; bills of particular; authorizations; medical reports; discovery and inspection; document production; insurance information; EBT's; physical examinations; interrogatories; and compliance with prior discovery orders of the Court.

Additionally, serious settlement discussions will be conducted.

Consequently, an attorney representing your client MUST appear at the conference and MUST be fully familiar with the case and the status of discovery. The attorney MUST bring to the Conference all available documentary evidence relating to injury and damages, and MUST be authorized to enter binding stipulations and to dispose of the case.

Failure to appear at the Conference may result in the imposition of sanctions or other appropriate judicial action.