

STATE OF NEW YORK, COUNTY OF SUFFOLK  
FIRST DISTRICT COURT

\_\_\_\_\_  
People of the State of New York  
-against-

NOTICE OF APPEARANCE AND  
WAIVER OF PRODUCTION

Docket Number: \_\_\_\_\_

\_\_\_\_\_  
*Defendant*

\_\_\_\_\_  
*Date of Birth*

\_\_\_\_\_  
*PIN*

\_\_\_\_\_  
*NYSID*

PLEASE TAKE NOTICE that I, the undersigned, appear herein on behalf of the above named defendant.

The defendant is scheduled to appear in Courtroom \_\_\_\_\_ on \_\_\_\_\_, before Judge \_\_\_\_\_.

The defendant is currently in the custody of the Suffolk County Sheriff. I hereby request the defendant be produced in Court "PAPERWORK ONLY" by the Sheriff on this scheduled court date. I understand that "PAPERWORK ONLY" means that the defendant will not be transported to the courthouse for the court appearance, and that I am waiving the personal production of the "body" of the defendant.

Yours, etc.,

Dated: \_\_\_\_\_

\_\_\_\_\_, *Attorney for Defendant*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Print*

\_\_\_\_\_  
*Office Address*

\_\_\_\_\_  
*Telephone Number*

\_\_\_\_\_  
*FAX Telephone Number*

\_\_\_\_\_  
*email address*

Fax to: Court Officer Captain Denise Zeitler (631)853-7599

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