



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST
ANNOUNCEMENT NO. 6610

THE SIXTH JUDICIAL DISTRICT IS RECRUITING FOR ONE (1) POSITION IN THE COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE SERIES. THE POSITION WILL BE FILLED IN ONE OF THE FOLLOWING TITLES AND WILL BE DEPENDENT ON THE QUALIFICATIONS AND EXPERIENCE OF THE APPLICANT SELECTED.

POSITION TITLE: COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 24**

BASE SALARY: \$72,607

QUALIFICATIONS: Graduation from an accredited law school; **and** Admission to the New York State Bar within the eighteen (18) months of appointment.

DISTINGUISHING FEATURES OF WORK:

Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court under direct supervision.

POSITION TITLE: SENIOR COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 26**

BASE SALARY: \$80,857

QUALIFICATIONS: Admission to the New York State Bar; **and** Two (2) years as a Court Attorney (Trial Part) to Acting Justice; **or** Two (2) years of relevant legal experience, including up to eighteen (18) months of pre-admission experience.

DISTINGUISHING FEATURES OF WORK:

Senior Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Senior Court Attorneys (Trial Part) to Acting Justice work with substantial independence from supervision and are responsible for researching and analyzing legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

POSITION TITLE: ASSOCIATE COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 28**

BASE SALARY: \$90,095

QUALIFICATIONS: Admission to the New York State Bar; **and** One year of service in the Senior Court Attorney (Trial Part) to Acting Justice title; **or** Three (3) years of relevant legal experience, including up to eighteen (18) months of pre-admission experience.

DISTINGUISHING FEATURES OF WORK:

Associate Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices for one or more full terms. Associate Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing complex and difficult legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

POSITION TITLE: PRINCIPAL COURT ATTORNEY (TRIAL PART) TO ACTING JUSTICE **JG: 31**

BASE SALARY: \$105,695

QUALIFICATIONS: Admission to the New York State Bar; **and** Two (2) years of service in the Associate Court Attorney (Trial Part) to Acting Justice title; **or** Five (5) years of relevant legal experience, including up to eighteen (18) months of pre-admission experience.

DISTINGUISHING FEATURES OF WORK:

Principal Court Attorneys (Trial Part) to Acting Justice are assigned full-time to judges designated as Acting Justices of the Supreme Court for one or more full terms. Principal Court Attorneys (Trial Part) to Acting Justice are responsible for researching and analyzing uniquely intricate, complex, and sensitive legal issues and questions and for providing other personal and confidential assistance to an Acting Justice of the Supreme Court.

LOCATION: 6th JUDICIAL DISTRICT
CORTLAND COUNTY MULTI BENCH

CLASSIFICATION: NON-COMPETITIVE/CONFIDENTIAL

GENERAL INFORMATION: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a resume by email to 6jdemployment@nycourts.gov or mail to:

Alanna Vroman
Human Resources
Sixth Judicial District Administrative Office
The Kilmer Building
31 Lewis Street, 5TH Floor
Binghamton, NY 13901

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: June 15, 2016

APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY: July 7, 2016

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.
