



UCS-23

EMPLOYMENT
OPPORTUNITY
ANNOUNCEMENT
STATE OF NEW YORK
UNIFIED COURT SYSTEM

PLEASE POST

ANNOUNCEMENT NO. 22605

PROMOTIONAL OPPORTUNITY

POSITION TITLE: CHIEF FAMILY COURT MAGISTRATE **JG: NS**

POSITION LOCATIONS: FAMILY COURT, NEW YORK CITY

BASE SALARY: SALARY DETERMINED ON QUALIFICATIONS AND EXPERIENCE

CLASSIFICATION: EXEMPT/CONFIDENTIAL

QUALIFICATIONS: Applicants must be currently employed by the New York State Unified Court System; **and** Ten (10) years of relevant legal experience gained after admission to the New York State Bar; **or** An equivalent combination of education and experience.

DISTINGUISHING FEATURES OF WORK:

The Chief Family Court Magistrate serves in a confidential capacity and is responsible for providing oversight and coordination of Support Magistrates and Court Attorney-Referees. The Chief Family Court Magistrate develops and provides specialized training, legal guidance and administrative support to quasi-judicial personnel. The Chief Family Court Magistrate develops policies and best practices affecting resolution and processing of support cases, provides assistance and support to the Chief Administrative Judge, as well as Administrative and Supervising Judges, may act as a Family Support Magistrate, and performs other related duties.

ASSIGNMENT:

Typical duties include but are not limited to: providing statewide oversight and coordination involving support and referee matters; developing policies and best practices affecting resolution and processing of support cases; supervising personnel involved in support and referee matters including Support Magistrates and Court Attorney-Referees; creating, monitoring and coordinating training programs for magistrates and referees.

GENERAL INFORMATION:

The above statements are intended to describe the general nature and level of work performed by persons assigned to this title. They do not include all job duties performed by employees in the title, and every position does not necessarily require these duties. Although a position is available and situated at a specific location, the appointee may be subject to reassignment to any position in the same title in this promotion unit dependent upon the needs of the Unified Court System. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

APPLICATION PROCEDURES: All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at www.nycourts.gov/careers/UCS5.pdf) and a resume to:

GEORGE CAFASSO
CHIEF CLERK
NEW YORK CITY FAMILY COURT
60 LAFAYETTE STREET, 11th FLOOR
NEW YORK, NEW YORK 10013

APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM.

POSTING DATE: September 19, 2016 **APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** October 11, 2016

The New York State Unified Court System is an equal opportunity employer, and does not discriminate on the basis of race, color, religion, gender (including pregnancy and gender identity or expression), national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, parental status, military service, or other non-merit factor.
