



UCS-23

EMPLOYMENT  
OPPORTUNITY  
ANNOUNCEMENT  
STATE OF NEW YORK  
UNIFIED COURT SYSTEM

**PLEASE POST**

ANNOUNCEMENT NO. 40023\_EXTENDED

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**POSITION TITLE:** SENIOR CUSTODIAL AIDE **JG: 9**

**POSITION LOCATIONS:** COURT OF APPEALS  
20 Eagle Street, Albany, NY 12207

**BASE SALARY:** \$29,810

**CLASSIFICATION:** EXEMPT

**QUALIFICATIONS:** One year as a Custodial Aide; or Successful completion of the twelfth grade or equivalent; or An equivalent combination of education or experience.  
Ability to lift and carry objects which may weigh up to fifty (50) pounds. Possession of a valid New York State driver's license.

**DISTINGUISHING FEATURES OF WORK:**

Senior Custodial Aides work under direct supervision of the Building Manager, Deputy Building Superintendent, and Principal Assistant Building Superintendent. Senior Custodial Aides work in the Court of Appeals Hall and Centennial Hall where they are responsible for performing routine housekeeping, painting, patching, staining, plastering, upkeep of the walls, ceiling, woodwork, grounds keeping, and maintenance tasks. They also perform other related duties.

**ASSIGNMENT:**

Monday - Friday, Midnight to 8:00 a.m.

**GENERAL INFORMATION:**

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this title. They do not include all job duties performed by employees in this title and every position does not necessarily require the same duties. All applications received from this announcement may be used to fill any vacancies in this title that may occur in this court or agency within the next six (6) months. Position(s) available at the present time: 1.

**APPLICATION PROCEDURES:** All interested persons meeting the minimum qualifications are encouraged to submit a UCS-5 Application for Employment form (obtainable from any administrative office in a court building or on the web at [www.nycourts.gov/careers/UCS5.pdf](http://www.nycourts.gov/careers/UCS5.pdf)) and a resume to:

ANDREW W. KLEIN  
CHIEF CLERK AND LEGAL COUNSEL TO THE COURT  
NYS COURT OF APPEALS  
20 EAGLE STREET  
ALBANY, NEW YORK 12207

**APPLICANTS ARE ENCOURAGED TO COMPLETE THE EEO DATA COLLECTION FORM**

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**POSTING DATE:** June 27, 2014

**APPLICATIONS MUST BE POSTMARKED OR RECEIVED BY:** July 17, 2014

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