



NEW YORK STATE
Unified Court System

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DFM Bulletin

Number 1603

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Per Diem Travel Expenses - Meal Reimbursement Rates

**** This bulletin supersedes the business-related travel reimbursement rate provisions promulgated via DFM Bulletin Number 1508, dated September 3, 2015.***

Part VI, Chapters 1.070 and Chapter 2.030 of the UCS Financial Planning and Control Manual, has been amended to reflect revised rates for meals. The amended chapters are available on the Division of Financial Management page of the UCS website:

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

These amendments reflect revised rates for meals during travel occurring on or after February 5, 2016.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, business-related travel reimbursements. Thank you for your cooperation.

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