



NEW YORK STATE
Unified Court System

OFFICE OF COURT ADMINISTRATION

RONALD P. YOUNKINS, ESQ.
EXECUTIVE DIRECTOR

BARRY R. CLARKE, ESQ.
CHIEF OF OPERATIONS

MAUREEN H. McALARY
DIRECTOR, DIVISION OF FINANCIAL MANAGEMENT

Division of Financial Management

DFM Bulletin

Number 1601

January 4, 2016

TO: Holders of the Financial Planning and Control Manual

SUBJECT: Travel Reimbursement - Business-Related Personal Car Mileage

**** This bulletin supersedes the business-related personal car mileage reimbursement rate provisions promulgated via DFM Bulletin Number 1501, dated January 1, 2015.***

Part VI, Chapters 1.070 and Chapter 2.030 of the UCS Financial Planning and Control Manual, have been amended to reflect revised rates for business-related car mileage reimbursements. The new rate of \$0.54 per mile for business-related use of a personal car is effective for travel occurring on or after January 1, 2016.

The amended Chapters of the Financial Planning and Control Manual are available on the Division of Financial Management page of the UCS website:

<http://www.nycourts.gov/admin/financialops/FPCM.shtml>

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls relating to, business-related travel reimbursements. Thank you for your cooperation.

NYS UNIFIED COURT SYSTEM
FOR ADMINISTRATIVE
PURPOSES ONLY


Maureen H. McAlary