



NEW YORK STATE  
**Unified Court System**

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## Division of Financial Management

**DFM Bulletin**

**Number 1409**

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Statewide Financial System (SFS) Single Payment Vendor IDs

Please be advised that the Office of the State Comptroller (OSC) has added new Single Payment Vendor IDs to the SFS vendor database.

OSC has issued an update to the Guide to Financial Operations detailing these changes:

<http://www.osc.state.ny.us/agencies/guide/MyWebHelp/Content/X/5/A.htm>

The UCS may continue to use Single Payment Vendor ID 0100000059 “UCS Non Employee Reimbursements” for non-employee, travel-related expenses.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the entry, audit and approval of Accounts Payable transactions in the SFS.

NYS UNIFIED COURT SYSTEM  
FOR ADMINISTRATIVE  
PURPOSES ONLY

  
Maureen H. McAlary