



NEW YORK STATE
Unified Court System

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TO: Holders of the Financial Planning and Control Manual

SUBJECT: SFS Expenditure Account Codes - Update

Effective immediately, expenditure Account Codes 51030, 53002 and 58019 should no longer be used. Instead, please use the account codes shown below:

| Account Code To Use | Account Codes No Longer in Use |
|--|---|
| 57032 - Office Supplies | 51030 - Computer Accessories |
| 57010 - Food & Related Consum SupMat | 53002 - Water |
| 52001 - Electricity Commodity 52022 - Propane (Non-Vehicle Use) 52036 - Oil #4 51103 - Television Svcs (For Cable TV chgs.) | 58019 - Utilities IS |

We will address necessary budget transfers and journal voucher adjustment entries as soon as a full review of these account codes is completed.

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the processing of, or the monitoring of internal controls related to expenditures, purchasing or vouchering of these items. Thank you for your cooperation.

NYS UNIFIED COURT SYSTEM
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Maureen H. McAlary