



STATE OF NEW YORK
UNIFIED COURT SYSTEM
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BUDGET BULLETIN	NUMBER 329	September 18, 2000
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TO: Holders of the Financial Planning and Control Manual

SUBJECT: Manual Update - Revenue Collection and Processing Procedures

Attached are updated chapters 3.120 and 3.130 of Part IV of the UCS Financial Planning & Control Manual. These chapters, which deal with the collection, reporting and classification of UCS revenues, have been amended to reflect the following:

Supreme and County Court Index Fee Exemption for Municipal Governments

Pursuant to the provisions of Chapter 314, Laws of 2000, effective July 1, 2001, municipal governments and certain other local government entities are exempt from the payment of the index number fee formerly required pursuant to section 8018(b) of the CPL. Part IV / Chapter 3.120.12 has been amended to reflect these provisions.

Inmate Filing Fees

Chapter 412, Laws of 1999 amended section 1101 of the CPL to establish a filing fee for inmates claiming poor person relief in civil litigation which they initiate. The rules governing the application of chapter 412 were subsequently issued as Part 140 of the Rules of the Chief Administrative Judge (22NYCRR Part 140). Part IV / Chapter 3.120.14 has been added to reflect these uniform rules and forms.

Court of Claims Filing Fee

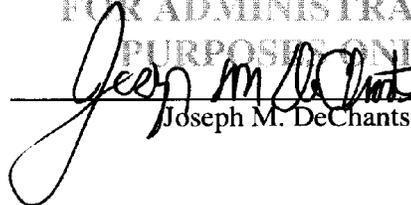
Chapter 412, Laws of 1999 also established a \$50 filing fee, effective December 7, 1999, for each claim filed with the Court of Claims. Part IV / Chapter 3.130 has been amended to reflect this new civil filing fee.

Mandatory Surcharges / Crime Victims Assistance Fees

Pursuant to the provisions of Chapter 57, Laws of 2000, section 60.35 of the Penal Law and section 1809 of the Vehicle and Traffic Law were amended relative to the amount of the mandatory surcharge and crime victims fee to be imposed upon conviction of an eligible offense. These increases took effect on April 1, 2000. In addition, Chapter 497, of the Laws of 1999 established a new \$30 penalty to be imposed upon conviction for any statute, law or rule relating to handicapped parking. Part IV / Chapter 3.130 of the Financial Planning & Control Manual is hereby amended to reflect these statutory changes. Chapter 3.120 was previously amended to reflect these new penalties (see Budget Bulletin number 326, dated May 16, 2000).

Please ensure distribution of this bulletin to all personnel within your respective jurisdictions who may be responsible for the collection, transmittal or classification of UCS revenues, or the monitoring of internal controls relating thereto.

NYS UNIFIED COURT SYSTEM
FOR ADMINISTRATIVE
PURPOSES ONLY



Joseph M. DeChants