

**BRONX SUPREME COURT**  
**Hon. Lizbeth González**  
**Part 10 eRules**

1. **Compliance with Bronx Supreme Court Filing Rules**  
Attorneys who submit or respond to a motion by electronic filing shall comply with the Bronx Supreme Court Filing Rules for E-Filed Motions set forth at <http://www.nycourts.gov/courts/12jd/civil/filingrules-efile.shtml>
2. **Moving Papers**  
A working copy of all moving papers shall be provided to the Motion Support Office in Room 217 by no later than 5:00 pm on the return date. All exhibits must be tabbed. Any motion that is submitted to the Court without the requisite working copy will be automatically denied with leave to renew.
3. **Opposition and Reply Papers**  
A working copy of all opposition and reply papers shall be submitted to the Court Clerk in Room 217 no later than 5:00 pm on the return date. All exhibits must be tabbed. Failure to timely submit a working copy to the Court will be deemed a waiver.
4. **Submission of Working Copy**  
Working copies may be submitted to the Court Clerk in Room 217 in person or by mail or overnight delivery. All working copies submitted by mail or overnight delivery shall be marked "NYSCEF Matter" on the outside envelope to expedite processing.
5. **No Original Documents**  
Absent a specific request, no original documents shall be submitted to the Court since working copies will be recycled upon adjudication of the motion.
6. **Adjournments**  
All E-Filed Motions that appear on the Submit Motion calendar in Room 217 are deemed submitted on the return date unless a stipulation of adjournment is e-filed and a working copy of the stipulation is submitted to the Clerk's Office pursuant to NYCRR 202.8(e) in which event the motion will be adjourned to the requested return date and kept in the Clerk's Office.