

SUPREME COURT - PART 24 HONORABLE JOHN M. GALASSO, J.S.C.

Chambers # 493-3192  
Law Clerk - Joyce Andren Esq.

Courtroom # 493-3195

Fax # 493-3078  
Secretary -Amanda Rich

**Motions:**

- 1) No discovery motions are permitted before the Compliance Conference. Court intervention is not needed for consensual changes of disclosure dates and depositions.
- 2) Discovery matters can be resolved at any conference by a separate stipulation which will be so-ordered. If necessary, a discovery motion may be made. Permission is not needed.
- 3) **Discovery is not stayed pending a motion unless specifically ordered by the Court.**
- 4) On E-filed motions, a hard copy must be filed. Ask motion support if any questions.
- 5) Continued disclosure is permitted post note of issue (NOI); no motion for leave is required.

**Conferences:**

- 1) Plaintiff should schedule a preliminary conference ASAP and certainly at the same time any other court intervention is requested; DCM discovery deadlines begin to run from the first RJI.
- 2) Medical malpractice, wrongful death, labor law, defamation, employment discrimination and environmental torts will be changed to the Complex DCM designation automatically upon request.
- 3) There will be no adjournments granted after the final certification DCM Deadline Chart date. Instead, the parties will sign the certification conference order, over objection if necessary, and may write on the order itself “subject to stipulation or pending motion” if applicable. A *so-ordered* side stipulation containing the outstanding discovery may be attached.
- 4) When approaching the 90 days NOI deadline, if discovery is still outstanding the parties are to stipulate to extending the time to file a NOI requesting a specific extension date then FAX the stipulation to Chambers, where it will be so-ordered
- 5) Under no circumstances is the NOI to be filed until all discovery is complete, including those matters listed in any side stipulation or otherwise ordered by the Court. The Supreme Court Clerk’s Office routinely sends a NOI deadline warning. Ignore it and proceed by the stipulation procedure above if more time is needed. Extensions should be in no more than 3 month increments and are limited to two, unless specifically approved by the Law Clerk. Only rarely should a motion to extend the time to file a NOI be made, such as combined with a motion to compel. A discovery motion may also be filed separately pre or post NOI.
- 6) Upon a formal application, the Court does not hesitate to strike a NOI if it is filed in derogation of these rules.

**Trials:**

- 1) Bring any scheduling problems, motions in limine, etc. to the Law Clerks’ attention immediately. You must supply two (2) copies of your requests to charge and proposed verdict sheet ASAP. Justice Galasso is to receive a copy of any EBT to be used at trial.
- 3) Summation and Charge will be held in the morning only, with the on-the-record charge conference the day before. There will be prior informal charge conferences with the Law Clerk.