

AFFIRMATION OF SERVICE OF  
ORDER TO SHOW CAUSE AND  
AFFIRMATION IN SUPPORT

*Petitioner(s)*,

-against-

Address: \_\_\_\_\_

*Respondent(s)*.

Apt. \_\_\_\_\_

State of New York, County of \_\_\_\_\_ ss.:

\_\_\_\_\_, hereby affirms, deposes and says:  
(Print your name)

I am over 18 years of age and \_\_\_\_\_ this action. At \_\_\_\_\_ AM/PM  
on \_\_\_\_\_, I served the annexed ORDER TO SHOW CAUSE and AFFIDAVIT IN SUPPORT in  
this matter on:

- Known to me to be the Petitioner(s) by \_\_\_\_\_ (Name(s) of Person(s) Served)
  - a) Delivering a true copy to him/her/them at the following address:
  - b) Delivering a true copy to his/her/their attorney(s) or managing agent(s) at the following address-

Description of Individual Served in Person:		
Sex: _____	Color of Skin: _____	Color of Hair: _____
Approximate Age: _____	Approximate Weight: _____	Approximate Height: _____

- c) Mailing a copy, properly sealed and enclosed in a post-paid wrapper by Certified Mail, Return Receipt Requested, in a Post Office of the United States Postal Service within the State of New York, addressed to the petitioner (or his/her registered managing agent) at the address registered with the Department of Housing Preservation and Development.

AND ALSO SERVED ON THEM ON

- Marshall \_\_\_\_\_ by:
  - a) Delivering a copy to \_\_\_\_\_, a person in the Marshall's office.

Description of Individual Served in Person:		
Sex: _____	Color of Skin: _____	Color of Hair: _____
Approximate Age: _____	Approximate Weight: _____	Approximate Height: _____

- b) Mailing a copy, properly sealed and enclosed in a post-paid wrapper by Certified Mail, Return Receipt Requested, in a Post Office of the United States Postal Service within the State of New York, addressed to:  
Marshall  
\_\_\_\_\_  
\_\_\_\_\_

I affirm this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, under the penalties of perjury under the laws of New York, which may include a fine or imprisonment, that the foregoing is true, and I understand that this document may be filed in an action or proceeding in a court of law.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_