

Part \_\_\_\_\_

**QUESTIONS  
In connection with an  
INFORMATION SUBPOENA  
regarding**

*Claimant(s)/Plaintiff(s)*

VS

*Defendant(s)*

\_\_\_\_\_  
(Judgment debtor)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(City, State, Zip Code)

State of New York, County of \_\_\_\_\_ ss.:

\_\_\_\_\_ being duly sworn, deposes and says:

\_\_\_\_\_  
(Name of Deponent)

I am the \_\_\_\_\_

\_\_\_\_\_  
(Title)

of \_\_\_\_\_

\_\_\_\_\_  
(Name of organization)

and acknowledge receipt of an

Information Subpoena naming \_\_\_\_\_

as Judgment Debtor.

The Answers below are based upon information contained in the records of the recipient.

1. Q. Please provide the Debtor's full name(s) as indicated in your records.

A. \_\_\_\_\_

2. Q. Please set forth the last known home address and telephone number for the Debtor's residence, if different from the address above.

A. \_\_\_\_\_

3. Q. Does the Judgment Debtor have an account with your organization and/or are you currently holding any deposits and/or security? If so, what is the account number, and what is/are the amount(s) on deposit?

A. \_\_\_\_\_

4. Q. Do your records indicate that the Debtor is employed? If so, please list the name and address of the employer and the salary as indicated in your records.

A. \_\_\_\_\_

5. Q. Did the Debtor list any bank references on his/her application? If so, set forth the name and address of said bank(s) and account number(s), if available.

A. \_\_\_\_\_

6. Q. Do your records indicate the location of any other assets of the Debtor? if so, please give the location and description of any other assets.

A. \_\_\_\_\_

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The answers given to the above questions are true and complete to the best of my knowledge.

Sworn to before this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Signature (before a Notary Public)

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WHEN COMPLETED, RETURN THE ORIGINAL COPY OF THIS FORM TO:

\_\_\_\_\_  
Judgment Creditor's Name

DO NOT RETURN THIS FORM TO THE CIVIL COURT

CIV-SC-61 (Revised 11/06)

FREE CIVIL COURT FORM

No fee may be charged to fill in this form.

Form can be found at: <http://www.nycourts.gov/courts/nyc/smallclaims/forms.shtml>.

\_\_\_\_\_  
Address