

CIVIL COURT OF THE CITY OF NEW YORK

County of _____

Part _____

Index No.: _____

AFFIRMATION OF COMPLIANCE
WITH VTL 253

Claimant(s)/Plaintiff(s),

-against-

Defendant(s)

State of New York, County of _____ ss:

_____, hereby affirms, deposes and
says:

A copy of the Summons and Complaint has been sent/delivered to the Secretary of State (as evidenced by the receipt from the Secretary of State attached) **and** notice of such service on the Secretary of State and a copy of the Summons and Complaint were sent to the Defendant by Certified Mail

- a. as evidenced by the Return Receipt provided with this affirmation
- b. which was refused by said Defendant, as evidenced by the original envelope bearing a notation by the postal authorities that receipt was refused provided with this affirmation. I further state that notice of such mailing and refusal (a letter explaining what has occurred) was forthwith sent to the Defendant by ordinary mail.
- c. which was unclaimed by said Defendant, as evidenced by the original envelope bearing a notation by the postal authorities that it was unclaimed provided with this affirmation. I further state that the Summons was posted again by ordinary mail as evidenced by the Proof of Mailing Certificate from the postal authorities provided with this affirmation.

Print your address _____

I affirm this ____ day of _____, 20____, under the penalties of perjury under the laws of New York, which may include a fine or imprisonment, that the foregoing is true, and I understand that this document may be filed in an action or proceeding in a court of law.

Printed Name: _____ Signature: _____