

CIVIL COURT OF THE CITY OF NEW YORK
COUNTY OF _____ : PART _____

Plaintiff,

NOTICE OF MOTION

-against-

Index No. _____

Defendant.

PLEASE TAKE NOTICE that upon the annexed affidavit of _____
sworn to on the _____ day of _____ 20____, and the exhibits annexed thereto, and
upon all the prior pleadings and proceedings had herein, the **PLAINTIFF/DEFENDANT** will
(CIRCLE ONE)
move this Court located at _____
New York, Part _____, Room _____, on the _____, day of _____
20____, at _____ o'clock, or as soon thereafter as can be heard for an Order:

and for such other and further relief as this Court deems just and proper.

PLEASE TAKE FURTHER NOTICE that (check the applicable box below):

- these papers have been served on you at least eight days before the motion is scheduled to be heard. You must serve your answering papers, if any, at least two days before such time. At least three days prior to the time at which the motion is noticed to be heard you may serve upon the moving party a notice of cross-motion demanding relief.
- these papers have been served on you at least sixteen days before the motion is scheduled to be heard. You must serve your answering papers and any notice of cross-motion with supporting papers, if any, at least seven days before such time. Reply or responding affidavits shall be served at least one day before such time.

Dated: _____

From: _____

CIV-GP-124-i

FREE CIVIL COURT FORM

No fee may be charged to fill in this form.

Form can be found at: <http://www.nycourts.gov/courts/nyc/smallclaims/forms.shtml>.