

CIVIL COURT OF THE CITY OF NEW YORK  
COUNTY OF \_\_\_\_\_ : PART

Index No.: \_\_\_\_\_

Petitioner,

AFFIRMATION OF SERVICE  
BY MAIL

-against-

Respondent.

STATE OF NEW YORK  
COUNTY OF \_\_\_\_\_ ss:

\_\_\_\_\_, hereby affirms,  
deposes and says:

I am over 18 years of age and not a party to this action. On \_\_\_\_\_

I served \_\_\_\_\_

upon \_\_\_\_\_, the \_\_\_\_\_ in this

proceeding, by mailing a true copy of the attached papers, enclosed and properly sealed in a

postpaid envelope, which I deposited in an official depository under the exclusive care and

custody of the United States Postal Services within the State of New York addressed to

\_\_\_\_\_ the \_\_\_\_\_

at: \_\_\_\_\_

I affirm this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, under the penalties of perjury under the laws of New York, which may include a fine or imprisonment, that the foregoing is true, and I understand that this document may be filed in an action or proceeding in a court of law.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_